



JULIE P. MAGEE  
Commissioner

# State of Alabama Department of Revenue

(www.revenue.alabama.gov)  
50 North Ripley Street  
Montgomery, Alabama 36132

CYNTHIA UNDERWOOD  
Assistant Commissioner

MICHAEL E. MASON  
Deputy Commissioner

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## **NOTICE**

### **All Out-of-State Licensed Dismantler and Parts Recyclers Buyers' ID Cardholders**

All Buyers' Identification Cards (BID cards) issued by the Alabama Department of Revenue, Severance and License Section are valid from October 1 through September 30 of each year. Therefore, your current BID card(s) will expire on September 30, 2012. If you wish to continue bidding on vehicles at salvage pools or salvage disposal sales in Alabama, you must submit a renewal application for 2012-2013.

## ***NEW!!!!***

***Applications must be submitted electronically using the Department's new internet portal called My Alabama Taxes, or MAT at [www.MyAlabamaTaxes.alabama.gov](http://www.MyAlabamaTaxes.alabama.gov) beginning SEPTEMBER 4, 2012. Note: You will be unable to register or login prior to this date.***

Once you access MAT you will need to register as a dismantler and parts recycler in order to be able to apply for a buyer's identification card. Upon registration, you will be issued a sign-on id and access code which are only used during the registration process. If you need help, there are instructional videos on MAT's home page that you may access as well as a Help link.

**You will be required to scan and upload or attach electronic copies of the equivalent license to the Alabama Automotive Dismantler and Parts Recycler License and the applicant(s) driver's license. Upon approval of the card(s) or if additional information is required, you will receive an email. Therefore, you must have a valid email address to receive information concerning the approved card(s). The email will instruct you to login to MAT to view/print the cards. You will no longer receive a card via the U. S. Postal Service.**

In addition to online filing, MAT may be used for the following activities: making payments; viewing letters that have been sent from the Department; requesting a change of name and address; sending messages to/receiving message from the Department; requesting additional cards and viewing a list of all active Alabama dismantler accounts or BID cards.

A taxpayer may request a waiver from the Commissioner of Revenue to file in another department approved manner under certain extreme circumstances. Persons wishing to be considered for a waiver must submit a written request to the address shown below. You will be notified in writing of the Department's decision to grant or deny the waiver request.

Additional information concerning buyer identification cards may be found on the Department's webpage at <http://www.revenue.alabama.gov/licenses/dismantler.html>. Questions concerning buyers' identification cards should be directed to:

**Business & License Tax Division  
Severance & License Section  
P. O. Box 327550  
Montgomery, AL 36132-7550  
(334) 353-7827**