

810-8-5-.03 Fee for Costs Incurred in Providing Copies of Privilege/Automotive Dismantler License or Buyer's Identification Card Records.

(1) A fee of fifty dollars (\$50.00) per request shall be charged for requests for privilege license information and a fee of twenty-five dollars (\$25.00) shall be charged for requests for automotive dismantler license and buyer's identification (BID) card information. Law enforcement agencies and other federal, state, county, and municipal agencies of all jurisdictions who reciprocate with information and/or assistance to the Alabama Department of Revenue shall be exempt from the payment of this fee.

(2) All persons who request license or BID card information from the Severance & License Tax Section of the Business & License Tax Division, Alabama Department of Revenue, shall apply in writing. Payment via certified funds per request should be submitted with the request for information.

(3) The written request for information shall contain the following:

1. Name of person making the request,
2. Mailing address,
3. Valid email address,
4. Telephone number, and
5. Payment.

(4) The above-referenced information should be forward to:

Alabama Department of Revenue  
Business & License Tax Division  
Severance & License Tax Section  
P. O. Box 327550  
Montgomery, AL 36132-7550.

(5) Upon processing the request, the Severance & License Tax Section shall email the required information to the email address provided. The Department of Revenue is not responsible for invalid or incorrect email addresses.

(6) Please note that current license year information is posted for automotive dismantlers and buyer's identification card holders on the Department of Revenue's website. This information may be accessed free of charge.

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