



**JULIE P. MAGEE**  
Commissioner

# State of Alabama Department of Revenue

([www.revenue.alabama.gov](http://www.revenue.alabama.gov))  
50 North Ripley Street  
Montgomery, Alabama 36132

**MICHAEL E. MASON**  
Assistant Commissioner

**JOE W. GARRETT, JR.**  
Deputy Commissioner

**CURTIS E. STEWART**  
Deputy Commissioner

## **MEMORANDUM**

**2014-31**

To: All Licensing Officials

From: Brenda R. Coone, Director  
Motor Vehicle Division

Subject: Notification Requirements for Counties Offering Two-Year Registration Renewals

Date: December 8, 2014

The Motor Vehicle Division must be notified when a licensing official, in conjunction with the county commission, opts to offer two-year registration renewals in accordance with the provisions of Act 2014-301. The notification must include the following information:

- Name of County
- Effective date of Implementation of Act 2014-301

This notification should be emailed to [tags@revenue.alabama.gov](mailto:tags@revenue.alabama.gov). Please send the notification no later than 30 days prior to the implementation date to provide enough time for validation decals to be manufactured and shipped to your office.

There is no need to notify the division if the county is not going to opt into the provisions of Act 2014-301 since there will be no changes to the manner in which registration renewals are processed.

Please feel free to contact the Motor Vehicle Division at [tags@revenue.alabama.gov](mailto:tags@revenue.alabama.gov) should you have any questions or concerns regarding this matter.