



State of Alabama Department of Revenue

(www.revenue.alabama.gov)
50 North Ripley Street
Montgomery, Alabama 36132

April 6, 2017

ACT 2017-120 – NEW “BACK-TO-SCHOOL” SALES TAX HOLIDAY DATES

According to our records, _____ passed _____ to participate in the “Back-to-School” Sales Tax Holiday each year until such time your ordinance/resolution is rescinded. Act 2017-120 changed the dates of the tax holiday from the first full weekend of August to the third full weekend of July. In order to continue to participate in the sales tax holiday, please review and amend your ordinance/resolution.

Retail businesses and the public need to know whether or not your locality will participate in the 2017 “Back-to-School” Sales Tax Holiday. Please put it on your calendar to discuss and vote on this matter soon and properly notify the Department of Revenue of the outcome of the vote.

The 2017 “Back-to-School” Sales Tax Holiday begins at 12:01 a.m. on Friday, July 21, 2017, and ends at twelve midnight on Sunday, July 23, 2017. As required by Rule 810-6-3-.65, a participating county or municipality shall submit a certified copy of their adopted resolution or ordinance providing for the Sales Tax Holiday, and any subsequent amendments thereof, to the Alabama Department of Revenue before June, 21, 2017. The Department will compile this information into a list of all counties and municipalities participating in the “Back-to-School” Sales Tax Holiday and issue a current publication of the list on its website at: **www.revenue.alabama.gov/salestax/SalesTaxHol.cfm**. Notification of participation in the sales tax holiday may not be included in the published list if received after June, 21, 2017.

Also, in the event that the Department’s contact information for _____ is not current, please complete and return the enclosed Local Government Contact form so that we may update our records (strike through the banking section if there are no changes to that information).

**2017 “Back-to-School” Sales Tax Holiday
July 21-23, 2017**

Deadline to notify ADOR: June 21, 2017

IMPORTANT

RESPONSE REQUIRED

IMPORTANT

Participating? Send a certified copy of any resolution, ordinance, or amendment adopted by your locality.

Not Participating? Send an email, fax or letter (with signature line) stating: “_____ will not be participating in the 2017 Back-to-School Sales tax holiday.” It is important that you inform us of that fact, otherwise, retailers and the public wonder if you are participating and forgot to notify the Department of Revenue.

Notification can be emailed, faxed or mailed:

EMAIL: **wanda.robbins@revenue.alabama.gov**

FAX: **334-353-7666**

MAIL: **ALABAMA DEPARTMENT OF REVENUE**
ATTN: Wanda Robbins
Sales & Use Tax Division
Post Office Box 327900
Montgomery, Alabama 36132-7900

QUESTIONS: **334-353-8044**

ALABAMA DEPARTMENT OF REVENUE
Local Government Contact and Direct Deposit Information

Please provide the local government's current banking and contact information. This information will be used when the Department receives payments for state- and non-state administered localities; these payments will be deposited through the Department's local tax electronic distribution process to the local government, separate from the ONE SPOT system. An electronic report will be made available at the end of the collection month with the related taxpayer information thru a password protected website.

CONTACT INFORMATION

MUNICIPALITY OR COUNTY NAME _____

FEDERAL EMPLOYEE IDENTIFICATION NUMBER (FEIN) _____

CONTACT PERSON / TITLE _____

PHONE NUMBER _____

FAX NUMBER _____

EMAIL ADDRESS _____

MAILING ADDRESS _____

DIRECT DEPOSIT INFORMATION

BANK NAME _____

ACCOUNT TYPE - CHECKING OR SAVINGS _____

BANK ROUTING # _____

BANK ACCOUNT # _____

Name of Authorized Municipal/County Official _____

Signature of Authorized Municipal/County Official _____

Title of Authorized Municipal /County Official _____

Date _____

MAIL TO: Alabama Department of Revenue
Attention: Wanda Robbins, Rm 4311
Sales & Use Tax Division
Post Office Box 327790
Montgomery, Alabama 36132-7790
(334) 353-8044 Phone Number

OR FAX: (334) 353-7666 Fax Number