



# State of Alabama Department of Revenue

([www.revenue.alabama.gov](http://www.revenue.alabama.gov))

50 North Ripley Street  
Montgomery, Alabama 36132

May 16, 2013

Dear Taxpayer:

Our records indicate that you currently file and pay certain business taxes using the Alabama Department of Revenue's Paperless Filing & Payment System. Please allow this letter to serve as notification that effective June 30, 2013, the Alabama Department of Revenue ("ADOR") will no longer offer the Paperless Filing & Payment System. An electronic filing and payment service called My Alabama Taxes ("MAT") will replace the Paperless Filing & Payment System.

Unless you file certain self-administered local taxes which are listed on the back of this letter, you may want to begin using MAT with your next return filing/payment. If you do file a self-administered locality, you will need to continue to use the Paperless Filing & Payment System until July 1, 2013, when MAT will be updated to allow the filing and payment of the referenced self-administered local taxes.

We will assist you in making the transition to the MAT service. To get started, you will need to "Sign up" for a Username to file and pay your particular business taxes online using the My Alabama Taxes service at [www.myalabamataxes.alabama.gov](http://www.myalabamataxes.alabama.gov). Instructions on how to "Sign up" for a MAT Username are found through the "Help" link on the My Alabama Taxes web page. My Alabama Taxes is a safe, secure online service provided by the Alabama Department of Revenue at no charge to you.

If you experience any difficulties in signing up for a MAT Username, please contact one of our local Taxpayer Service Centers listed on the back of this letter for assistance, or contact our central office at (334) 242-1490 or toll-free at 1-866-576-6531. If you do not have access to a computer with Internet capabilities, please visit the nearest ADOR Taxpayer Service Center or public library. Computers with Internet access are available for public use.

Once you have signed up for a MAT Username, the MAT service will allow you to add access to all of your accounts, view your current tax account data, amend previously-filed tax returns, view any letters previously sent to you from the ADOR, use an online messaging system to ask questions and receive responses from ADOR representatives, and, in the future, allow you to have the capability to file city and county sales, use, and rental tax returns for all localities.

Sign up today for a MAT Username and be ready to start filing and paying your business taxes through MAT in July 2013. Please be assured that we will do all that we can to help make your transition to the My Alabama Taxes filing and payment service as simple and easy as possible.

Alabama Department of Revenue  
Sales and Use Tax Division

Self-administered local taxes currently filed through the Paperless Filing & Payment System, available in My Alabama Taxes on July 1, 2013:

Alabaster  
Auburn  
Baldwin County  
Daphne  
Decatur  
Gulf Shores  
Hoover

Huntsville  
Jasper  
Leeds  
Madison  
Montgomery County  
Mountain Brook  
Northport

Orange Beach  
Pelham  
Robertsdale  
St. Clair County  
Talladega  
Tuscaloosa

## Taxpayer Service Centers

• **AUBURN-OPELIKA**  
3300 Skyway Drive (Zip 36830)  
P.O. Box 2929  
Auburn, AL 36831-2929  
Telephone: (334) 887-9549

Counties:  
Chambers      Lee      Talladega  
Clay      Randolph      Tallapoosa  
Coosa      Russell

• **JEFFERSON-SHELBY**  
2020 Valleydale Road, Suite 208 (Zip 35244)  
P.O. Box 1927  
Pelham, AL 35124-5927  
Telephone: (205) 733-2740

Counties:  
Jefferson      Shelby

• **DOTHAN**  
344 North Oates Street (Zip 36303)  
P.O. Box 5739  
Dothan, AL 36302-5739  
Telephone: (334) 793-5803

Counties:  
Barbour      Dale      Henry  
Coffee      Geneva      Houston  
Covington

• **GADSDEN**  
235 College Street (Zip 35901)  
P.O. Box 1190  
Gadsden, AL 35902-1190  
Telephone: (256) 547-0554

Counties:  
Blount      Cleburne      Marshall  
Calhoun      DeKalb      St. Clair  
Cherokee      Etowah

• **HUNTSVILLE**  
4920 Corporate Drive, Suite H (Zip 35805)  
PO Box 11487  
Huntsville, AL 35814-1487  
Telephone: (256) 837-2319

Counties:  
Colbert      Jackson      Limestone  
Cullman      Lauderdale      Madison  
Franklin      Lawrence      Morgan

• **MOBILE**  
955 Downtowner Blvd., Suite E (Zip 36609)  
P.O. Drawer 160406  
Mobile, AL 36616-1406  
Telephone: (251) 344-4737

Counties:  
Baldwin      Conecuh      Monroe  
Choctaw      Escambia      Washington  
Clarke      Mobile      Wilcox

• **MONTGOMERY**  
2545 Taylor Road (Zip 36117)  
PO Box 327490  
Montgomery, AL 36132-7490  
Telephone: (334) 242-2677

Counties:  
Autauga      Crenshaw      Macon  
Bullock      Dallas      Montgomery  
Butler      Elmore      Pike  
Chilton      Lowndes

• **TUSCALOOSA**  
518 19th Avenue (Zip 35401)  
P.O. Box 2467  
Tuscaloosa, AL 35403-2467  
Telephone: (205) 759-2571

Counties:  
Bibb      Marengo      Sumter  
Fayette      Marion      Tuscaloosa  
Greene      Perry      Walker  
Hale      Pickens      Winston  
Lamar