

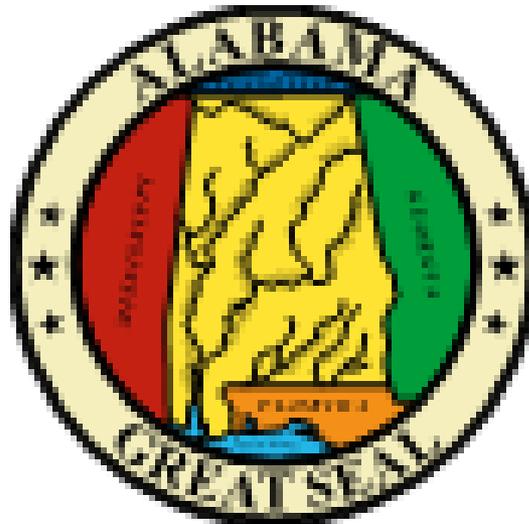


Alabama Department
of Revenue



Motor Vehicle Division

Association of Alabama Tax Administrators 2018 Summer Conference June 12, 2018



Motor Vehicle System Updates



Motor Vehicle Division

- Vernon Barnett - Commissioner
- Mike Gamble – Deputy Commissioner
- Jay Starling – Director
- Sherry Helms – Assistant Director
- Lisa Blankenship – Title Section Manager
- Jonathan Lawrence – Registration Section Manager
- David Baxley – Motor Carrier Services Section Manager
- Tammy Fuller – Title Customer Service Unit Manager
- Trishawn Bell – Motor Carrier Services Unit Supervisor
- Troy Thigpen – Registration Unit (MLI) Supervisor
- Benny McMunn – Warehouse Supervisor



Motor Vehicle Division

- Main telephone number: (334) 242-9000
- Licensing Offices should select option 5
- Provide name, county and reason for call
- Call will be transferred to a live person in the appropriate work unit
- MVD staff member should identify themselves, if not, ask for their name
- Please report any issues to MVD management



Motor Vehicle Division

- Option 2 - Registration, MLI, records
- Option 3 – Titles, vehicle inspections, dealer or dismantler license
- Option 4 - Commercial vehicle licensing and registration (IRP/IFTA)
- Caller will be directed to the department call center. If call center cannot assist, call is transferred to appropriate MVD section (title, registration or motor carrier)
- The following numbers have been disconnected:
 - Registration 242-9006
 - Titles 242-9007
 - Inspections 242-3012
- Eliminated ETAPS internal messaging
- Taxpayers are encouraged to utilize the “Contact Us” link on Department website. FAQs, email or chat.



Contact Us

Individuals Businesses Professionals

MOTOR VEHICLE

MY ALABAMA TAXES

CONTACT



ALABAMA DEPARTMENT OF REVENUE

SERVICES

FORMS

LEGAL

NEWSROOM

ABOUT

Contact Us

[Home](#) > [Contact Us](#)

General Information

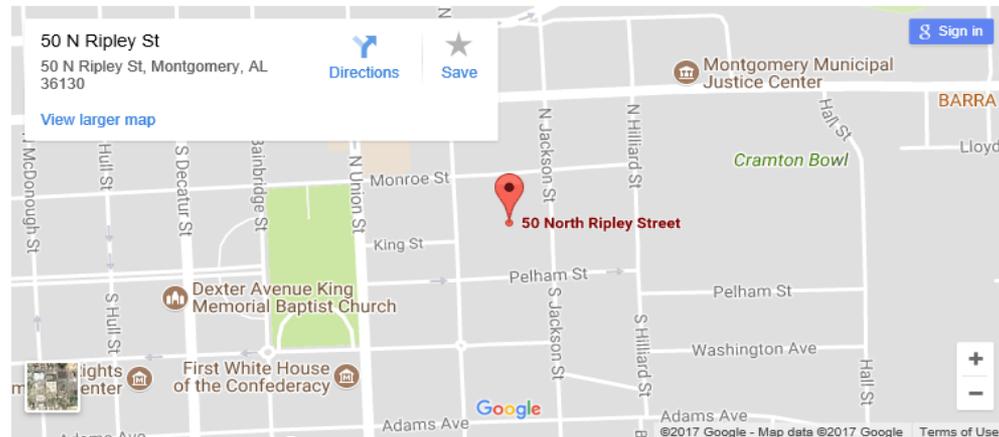
Alabama Department of Revenue

50 North Ripley Street
Montgomery, AL 36104

Motor Vehicle Division

2545 Taylor Road
Montgomery, AL 36117

Taxpayer Service Centers



HAVE A QUESTION?

[Submit a request](#) for information on a specific topic, access Frequently Asked Questions, and conduct a live chat through the Revenue Help Center.

[Go to Help Center](#)

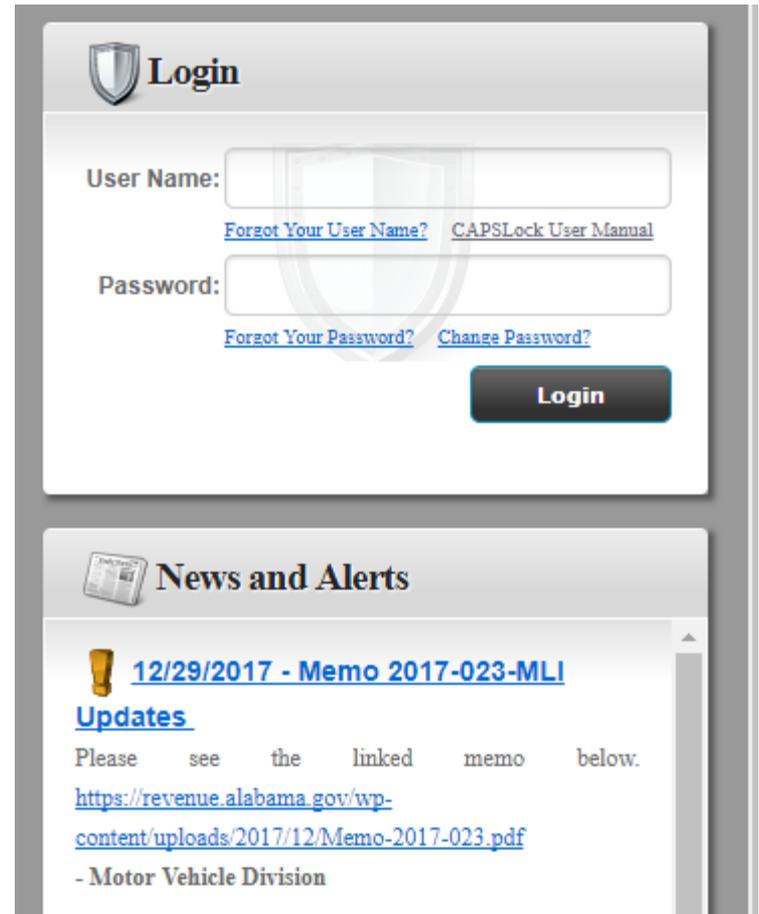


Motor Vehicle Division

- Motor Vehicle email addresses are also being consolidated
- The tags@revenue.Alabama.gov emails address may be used to contact us.
- The following email addresses have been disabled:
 - titles@revenue.Alabama.gov
 - mvrecords@revenue.Alabama.gov
 - mli@revenue.Alabama.gov

County Notifications

- Emails sent using email on user's MVTRIP account
- Notices are reflected on MVTRIP under "News and Alerts"
- If not receiving – check spam folder and email under Capslock account



The screenshot displays the user interface for the Motor Vehicle Division's MVTRIP system. It is divided into two main sections: "Login" and "News and Alerts".

Login Section:

- Features a shield icon and the heading "Login".
- Includes a "User Name:" input field with a "Forgot Your User Name?" link and a "CAPSLock User Manual" link below it.
- Includes a "Password:" input field with a "Forgot Your Password?" link and a "Change Password?" link below it.
- A "Login" button is positioned at the bottom right of the login area.

News and Alerts Section:

- Features a calendar icon and the heading "News and Alerts".
- Displays a notification for "12/29/2017 - Memo 2017-023-MLI" with a yellow lightbulb icon.
- The notification is categorized under "Updates".
- The text reads: "Please see the linked memo below." followed by a URL: <https://revenue.alabama.gov/wp-content/uploads/2017/12/Memo-2017-023.pdf>.
- The notification is signed "- Motor Vehicle Division".



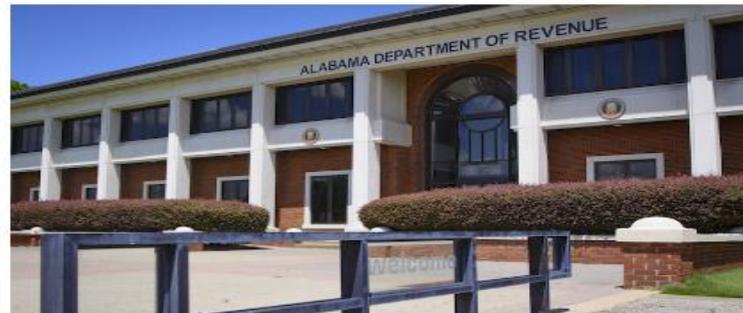
Revenue Website Updates

www.revenue.Alabama.gov

MOTOR VEHICLE

The Motor Vehicle Division is responsible for the issuance of vehicle titles, maintenance of vehicle records, the administration of the Mandatory Liability Insurance law, and the issuance of motor vehicle regulatory licenses. Additionally, the division administers the International Registration Plan (IRP) and International Fuel Tax Agreement (IFTA) programs.

- About Us
- Download Mobile App
- Related Links
 - [MV Property Tax](#)
 - [MV Sales Tax](#)
 - [Drivers License](#)
 - [American Association of Motor Vehicle Administrators](#)
 - [Vehicle Safety Recall Information](#)
 - [National Highway Traffic Safety Administration](#)
 - [National MV Title Info System](#)
 - [Federal Motor Carrier Safety Admin.](#)





Revenue Website Updates

www.revenue.Alabama.gov

MOTOR VEHICLE TITLE REGISTRATION & INSURANCE PORTAL (MVTRIP)

Visit MVTRIP to access Motor Vehicle Division systems.

[Go to MVTRIP](#)

Motor Vehicle License Information

Information for motor vehicle dealers and automotive dismantler & parts recyclers.

- [Apply for a Motor Vehicle License](#)
- [Steps to become a Designated Agent](#)
- [Dealer License and License Plate Requirements](#)
- [Automotive Dismantler & Parts Recycler License](#)

Registration & License Plate Information

Get details on registration offices and access galleries of license plate options in Alabama.

- [Vehicle Registration Offices](#)
- [Registration Fee Schedule](#)
- [Search and/or Reserve a Personalized Tag Message](#)
- [License Plate Information](#)
- [Online License Plate Pre-commitment Application](#)

Motor Vehicle Titles

Information regarding motor vehicle and manufactured home titles, abandoned vehicles, and salvage vehicles.

- [Junk Vehicle \(SCRAP\) Portal](#)
- [Unclaimed/Abandoned Vehicle Portal](#)
- [Involuntary Transfer Portal](#)
- [Track the Status of a Title Application](#)
- [Apply for Title Surety Bond](#)
- [Salvage Vehicle Inspections](#)
- [Electronic Title Application Processing System \(ETAPS\)](#)
- [Manufactured Home Cancellation Procedures](#)

[Visit MVTRIP](#)

Reference & Statistics

Find legal information, division memos, and manuals as well as statistics on titles and registration.

- [Code of Alabama 1975](#)
- [Memos](#)
- [Interest Chart](#)
- [Presentations](#)
- [Registration File Information](#)
- [Registration Statistics](#)
- [Title Statistics](#)



Revenue Website Updates

www.revenue.Alabama.gov



Title Information

Check the status of your title, request a replacement application, apply for a title surety bond, or report an unclaimed vehicle.

[Read More »](#)



License Plate and Registration Information

Access links for vehicle registration locations and find photo galleries of available license plates.

[Read More »](#)



IRP/IFTA License, Trip & Fuel Permits

Apply for International Registration Plan and International Fuel Tax Agreement, licenses, file IFTA tax returns, and purchase trip & fuel permits

[Read More »](#)



Motor Vehicle License Information

Information for motor vehicle dealers and automotive dismantler & parts recyclers.

[Read More »](#)



Mandatory Liability Insurance

Respond to a Mandatory Liability Insurance questionnaire and read about MLI.

[Read More »](#)



Request Motor Vehicle Records

Request title and registration records of motor vehicles.

[Read More »](#)



Rebuilt Salvage Vehicle Information

Apply for a salvage or rebuilt vehicle title.

[Read More »](#)



Reference & Statistics

Find legal information, division memos, and manuals as well as statistics on titles and registration.

[Read More »](#)



2018 Legislative Updates



Act 2018-190 (SB214)

- Vehicle owner Opts In or Out to disclose certain personal info to sponsoring organization at the time of initial registration
 - Owner name
 - Owner address
 - Owner email address, if available
- DOR provides information to sponsoring organization annually, upon request
- Sponsoring organization prohibited from reselling info
- Includes: distinctive, collegiate and plates approved by LOC
- Opt In/Out field to be included in registration record
 - Programing will be needed by licensing official vendors
- Add opt-in/out language on registration receipt affidavit
- Effective: January 1, 2019



Act 2018-190 (SB214 continued)

ALABAMA DEPARTMENT OF REVENUE												ALABAMA LAW REQUIRES ORIGINAL OR PHOTOCOPY OF RECEIPT TO BE IN VEHICLE.												MVR 40-12-253B (7/2016)	
MOTOR VEHICLE REGISTRATION TAG AND TAX RECEIPT																									
DATE ACQUIRED FROM						ACQUIRED FROM						COUNTY		YEAR		REGISTRATION TAG		LICENSING FEE		SALES TAX		CURRENT YEAR TAG NO.			
11/01/18						TUSCALOOSA						63		2017								11111			
NEW USED						PRICE \$						TAXES		REGISTRATION TAG		SALES TAX		SALES TAX		SALES TAX		TAG TYPE			
						0.00						12 12		0		0.00		0.00		0.00		CP			
VEHICLE IDENTIFICATION NO.						MODEL						SALES TAX		SALES TAX		SALES TAX		SALES TAX		SALES TAX		CURRENT TAG EXPIRES			
1J8G849K55C584827						GRAND CHE						0.00		0		0.00		0.00		0.00		0.00		OCT 31 2018	
VIN						YEAR						COUNTY		CITY		COLOR		WEIGHT		WEIGHT		WEIGHT		WEIGHT	
123456						2013						02		0.00		0.00		0.00		0.00		0.00		0.00	
WEIGHT						WEIGHT						WEIGHT		WEIGHT		WEIGHT		WEIGHT		WEIGHT		WEIGHT		WEIGHT	
0.00						0.00						0.00		0.00		0.00		0.00		0.00		0.00		0.00	
CLASS CODE						TAXES						TAXES		TAXES		TAXES		TAXES		TAXES		TAXES		TAXES	
IV						0.00						0.00		0.00		0.00		0.00		0.00		0.00		0.00	
<p>TEST REGISTRANT 1 131 TEST STREET TUSCALOOSA AL 354050000</p>																									
<p>Control #: 800000K</p>																									
<p>DECAL VOID IF ALTERED</p>  <p>Decal Instructions Peel the decal attached from the backing and place on a clean dry surface in the UPPER RIGHT corner of your license plate. It is not necessary to remove the old decal. The new decal must be clearly visible on the plate within the area indicated.</p>																									
<p>ALABAMA LAW REQUIRES THAT CURRENT PROOF OF LIABILITY INSURANCE COVERAGE AND A CURRENT AND VALID REGISTRATION RECEIPT BE CARRIED WITHIN THE VEHICLE.</p> <p>ALABAMA LAW PROVIDES A MAXIMUM PERIOD OF 12 MONTHS TO OBTAIN AD VALOREM TAX CREDIT AFTER THE DATE A MOTOR VEHICLE IS SOLD, TRADED, TOTALLY DESTROYED, PERMANENTLY REMOVED FROM ALABAMA, STOLEN WITHOUT RECOVERY, OR OTHER TRANSFER.</p> <p>YOUR POSSESSION OF THIS DOCUMENT DECLARES THAT YOU HAVE KNOWLEDGE OF FEDERAL MOTOR CARRIER SAFETY REGULATIONS AND FEDERAL HAZARDOUS MATERIALS REGULATIONS ADOPTED BY THE STATE OF ALABAMA. THIS NOTICE APPLIES TO ANY COMMERCIAL VEHICLE WITH GROSS WEIGHT RATING (GVWR) FROM THE MANUFACTURER EXCEEDING 10,000 POUNDS OR USED TO HAUL HAZARDOUS MATERIALS.</p> <p><input type="checkbox"/> AFFIDAVIT OF DISABILITY - UNITED STATES VETERAN I, the undersigned, certify that I am currently employed by the U.S. Department of Veterans Affairs as ___ to disabled and I have previously provided the county's former state issuing office proof from the U.S. Department of Veterans Affairs that I am a disabled veteran and applied to the registration fee exemption as provided in the Code of Alabama 1975.</p> <p><input type="checkbox"/> AFFIDAVIT OF NON-USE OF A MOTOR VEHICLE I, the undersigned, am the lawful and true owner of the vehicle described on this document. I hereby certify, under the penalties of perjury, that this vehicle has not been used or operated on any public street, road or highway within the State of Alabama during the registration period below:</p> <p>I understand that Alabama law provides for an annual registration fee (license tax), collected on a staggered monthly basis for use or operation of the vehicle on public roads or highways in this State and that this "Affidavit of Non-Use" could provide an exemption from the registration fee (license tax) and/or penalty if applicable, during the period cited above.</p> <p>Owner's Signature _____ Date _____</p> <p>Control #: 800000K</p>																									



Act 2018-190 (SB214 continued)

- 3 members from both the house of representatives and senate
- License plate issuing official appointed by the speaker of the house
- License plate issuing official appointed by the presiding officer of the senate
- Secretary of the ALEA, or their designee
- County license plate issuing official appointed by the AATA
- Probate judge appointed by the president of the PJA
- Representative of the ADOR (non-voting)
- Representative of the ALDOT (non-voting)
- Representative of ACI (non-voting)
- Effective March 12, 2018



Act 2018-366 (SB293)

- Boat manufacturers and dealers can issue temporary tags for boat trailers to transport boats being registered out of state
- Must maintain bond in same amount as designated agent
- Temporary tag order form on DOR website
- Effective – March 26, 2018



Act 2018-261 (SB121)

- Amends 32-12-300 – Disability License Plates (memo 2018-004)
- Allows parent or legal guardian of disabled minor to obtain disability license plates or placards
- Form available on DOR website
- Effective – June 1, 2018



Act 2018-474 (HB429)

- Authorizes a certified registered nurse practitioner and a certified nurse midwife to provide certification for disability parking privileges
- Application For Disability Access Parking Privileges (MVR 32-6-230) has been updated (Memo 2018- 004)
- Form available on DOR website
- Effective – March 28, 2018



House Joint Resolution 14

- Research and draft recommendations to combat curbstoning and abandoned vehicle fraud
- Task force includes:
 - DOR (chair)
 - AIADA
 - ADAA
 - Bankers Association
 - Credit Union Association
 - AATA
 - AG's Office of Consumer Interest
 - Consumer representative appointed by house
 - MV industry representative appointed by senate
- Recommendations submitted to legislature by February 2019



Titles/ALTS



ALTS Homepage

- News and Alerts - contains important updates and alerts.
 - Biweekly system updates/changes.
- Application Search Options.
- Common Actions- Start a new application, Submit existing applications, Interactive Reports

 News and Alerts

No news at this time

 Application Search Options 

 Applications

Showing 1 to 3 of 3 rows

Application Number	Application Type	Status	VIN or Side ID(s)	Date Updated
TRMS100064625	Transfer	Voided	222222222222222222	01/04/2018
IRTL100061239	Transfer	Submitted	4T1BF32KX6U117279	01/03/2018
TRMS100061201	Transfer	Submitted	12345TEST12345678	01/03/2018

 Common Actions

Start a New Vehicle Application

 Start a new application to get a new title for a vehicle.

Submit Existing Application(s)

 Submit existing application(s) for ADOR review.

Interactive Reports

 View and create detailed reports about your applications, activity, etc.

ALTS User Roles

- Dealers/Financial Institutions must migrate their accounts.
- Over 3,200 designated agents have migrated.
- All county MVTRIP users have ALTS access.
- In order to submit, void and run reports, users must have senior ALTS user access.
- Administrators can set up their users in CAPSlock.



ALTS User Roles

Click on the CAPSLock User Manual from the MVTRIP homepage for instructions on adding users, resetting passwords, etc.,

The screenshot shows the MVTRIP homepage. The header includes the MVTRIP logo and the text "Motor Vehicle Title Registration & Insurance Portal". The current user is identified as "0300048" and the organization as "03-00048-00". A "Logout" link is visible. The main content area is divided into two columns. The left column contains a "Welcome to MVTRIP, car dealer" message, a paragraph of introductory text, and a link "Click here to view the CAPSLock User Manual" which is circled in red. Below this is a section for "MVTRIP Applications" and "Related Applications". The right column contains a "News and Alerts" section with two news items: "5/31/2013 - DPS Scheduled updates on Wednesday, April 17th affecting Alverify Availability from 6 to 11PM" and "9/10/2012 - MVTRIP Reporting".

The screenshot shows the MVTRIP homepage with the login area highlighted. The header is the same as in the previous screenshot. The main content area is divided into two columns. The left column contains the same "Welcome to MVTRIP" message and introductory text. The right column contains a "Login" section with a "User Name:" field, a "Password:" field, and a "Login" button. A link "CAPSLock User Manual" is circled in red, located next to the "User Name:" field. There are also links for "Forgot Your User Name?", "Forgot Your Password?", and "Change Password?".



ALTS Training

Training Videos and Webinar available on MVTRIP



MVTRIP Applications



Related Applications



Title



Surety Bonds



Involuntary
Transfer Portal



ALTS Migration
Manual



ALTS *NEW*



ETAPS to ALTS
Migration



ALTS Webinar



Mandatory Liability Insurance



Unclaimed Vehicle Report



Tag Precommitment



Motor Vehicle License



ALTS Training Videos



ALTS Training Videos

Training videos for basic title transactions are available on the MVTRIP homepage.

MVTRIP Applications

- ▶ Related Applications
- ▶ Title
- ▶ Mandatory Liability Insurance
- ▶ Unclaimed Vehicle Report
- ▶ Tag Precommitment
- ▶ Motor Vehicle License
- ▶ **ALTS Training Videos**



Transfer Title



Add Lien



Out of State
Transfer



Void and Clone



Submit and Pay



Replace Title



Title Correction



ALTS Webinar



Application Layouts

There are two different application layouts.

- Wizard style, you will be guided step by step through the application process.
- Single page style, application information will be entered on a single page entry.
- You can select your preference under ***My Settings***.

The screenshot shows the MVTRIP application interface. At the top, there is a header with the MVTRIP logo, version information (0.2.491 deployed on 9/29/2017 9:05:53 AM), and user information (Related Tasks, Logout ADMIN_70-00002-00). Below the header is a navigation bar with the ALTS logo and menu items: Home, Apply, Actions, Help, and My Settings. The My Settings dropdown menu is open, showing Organization Settings and My Preferences. The main content area is titled 'Application Settings' and contains a section for selecting a layout style for application display. Two options are listed: 'Wizard Style (recommended)' with a selected radio button, and 'Single Page Style' with an unselected radio button. Descriptive text for each option explains how application information is entered in each style.

MVTRIP Version: 0.2.491 deployed on 9/29/2017 9:05:53 AM Related Tasks Logout ADMIN_70-00002-00

ALTS Home Apply Actions Help My Settings

Organization Settings
My Preferences

Application Settings

Select a layout style for application display

Wizard Style (recommended)

New application information is entered in a Wizard style layout. Related Fields are grouped together in tabs and you will be guided through the application process.

Single Page Style

New application information will be entered on a long single page entry with every field visible at the same time.



Common Actions

Click “Actions” on the homepage to request a hold, void an application, track the status of a pending application, etc.

The screenshot displays the MVTRIP website interface. At the top left is the MVTRIP logo. Below it is the ALTS logo. The navigation bar includes links for Home, Apply, Actions, and Help. The Actions dropdown menu is open, showing the following options: Reprint, Void, Edit, Hold, Submit & Pay, Application Status History, Rejected Applications, Documents, and Search Titles. The main content area is partially visible, showing sections for Alerts and Applications.



Interactive Reports

ALTS homepage under “Common Actions”

☰ Common Actions

Start a New Vehicle Application



Start a new application to get a new title for a vehicle.

Submit Existing Application(s)



Submit existing application(s) for ADOR review.

Interactive Reports



View and create detailed reports about your applications, activity, etc.



Interactive Reports

View and create detailed reports about your applications, activity, etc. Select the report and enter the date range. The EFT Report list the applications submitted for a specified date range. The Application Status Report details the status of the applications entered by your organization for specified time period.

EFT Report



Application Status Report





Save/Cancel Applications

When you start an application, it is automatically “saved in progress”. You can click “Cancel The Application” at the bottom of the page to cancel out of the application without saving.

« PREVIOUS

SAVE PROGRESS

NEXT »

CANCEL THE APPLICATION

CONTINUE TO APPLICATION SUMMARY



Update Existing Applications

You can click “Edit” under “Actions” on the homepage. This will allow you to edit applications that are saved in progress by your organization.



Edit Applications

Edit an application

VIN or Side ID

Application Number

Start Date

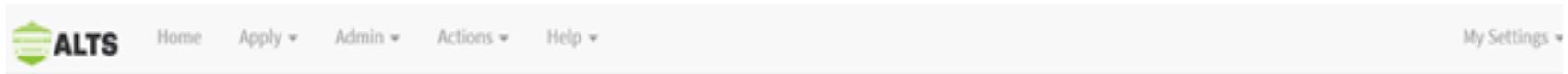
End Date

 FIND APPLICATION(S)



Update Existing Applications

Click “Void” under “Actions” on the homepage. This will allow you to void or void & clone an application after it is completed or finalized.



Void Applications

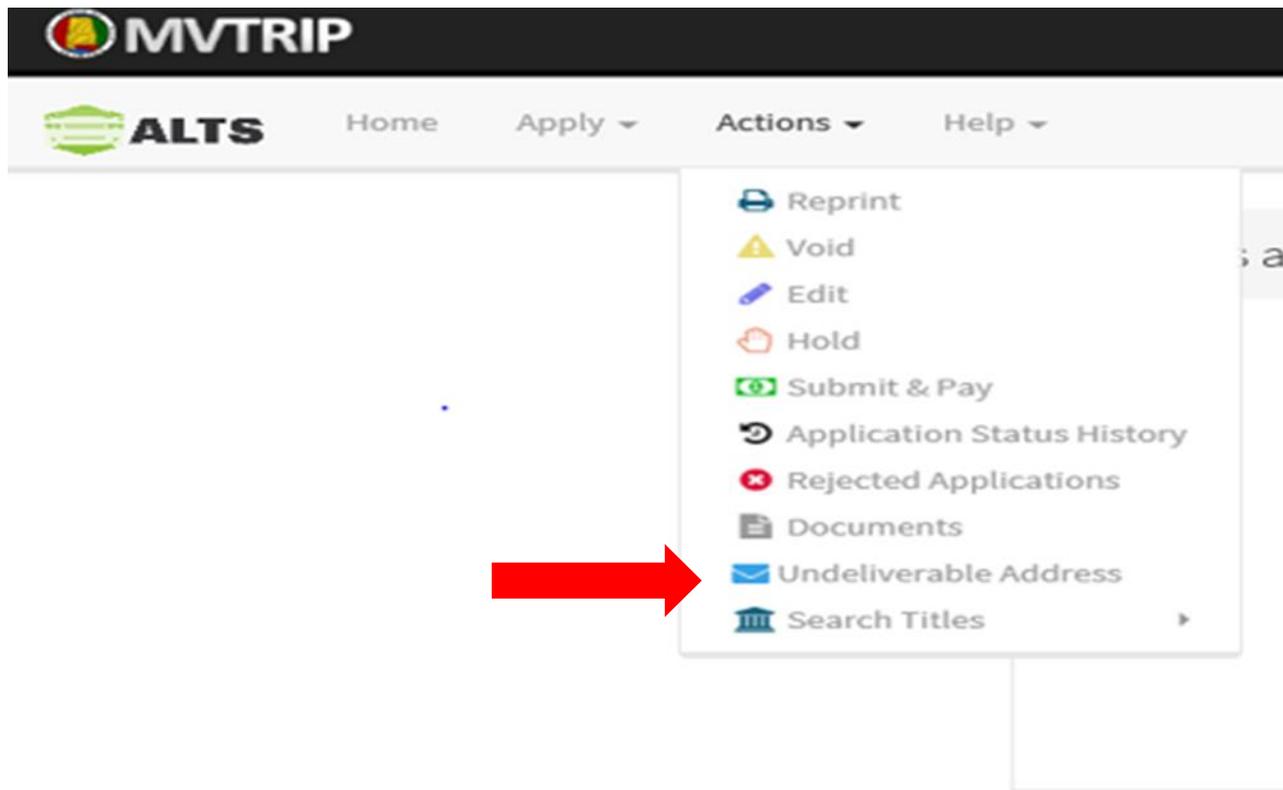
Void or Void & Clone an application

VIN or Side ID	Application Number	Start Date	End Date
<input type="text"/>	<input type="text"/>	<input type="text"/> 	<input type="text"/> 



Update Address

Click “Undeliverable Address” under “Actions” on the homepage. This will allow you to update the address if the title was returned as undeliverable by the post office.





Rejected Applications

- Email for rejected applications
- Can include multiple email address
- Click “Rejected Applications” under “Actions” to view all rejected applications.

✕ Rejected Applications

Review rejected applications

Application Number

VIN or Side ID

Start Date



End Date



🔍 FIND APPLICATION(S)



Rejected Applications

Click “Search Applications” to view all rejected applications.

✕ Rejected Applications

Search Parameters NEW SEARCH

Application Number (no value provided) **VIN or Side ID** (no value provided) **Start Date** (no value provided) **End Date** (no value provided)

These applications matching your search criteria are available for review

	Application Number	Application Type	VIN/Side ID	Status	Date Updated
View Resubmission Letter	TRAL100000019	Transfer	1G3GR64H214177666	Rejected	10/25/2017 13:17:48
View Resubmission Letter	TRAL100000025	Transfer	KL1TD56616B639194	Rejected	10/25/2017 15:35:36
View Resubmission Letter	TRAL100000054	Transfer	2G4WS52M9W1422178	Rejected	10/26/2017 09:56:59





Rejected Applications

✕ Previous Rejection Information

Code	Reason	Comments	Rejected By	Rejected Date
DL	An MVT 5-7 affidavit of correction is needed to correct the assignment. A separate MVT 5-7 is needed to correct each assignment/re-assignment.	Name on buyer's line in assignment is illegible.	stephanie.dale	12/4/2017

 EDIT APPLICATION

 PRINT RESUBMISSION LETTER

 VIEW DOCUMENTS



Rejected Applications

Added Brands

Brand Name	Brand Source	Comments
Odometer: Exempt from Disclosure	New Alabama Title	

Removed Brands

Brand Name	Brand Source	Comments
Odometer: Actual	New Alabama Title	

← REJECTED APPLICATIONS

✎ EDIT REJECTED APPLICATION

≡ SUBMIT APPLICATION(S)



ALTS Changes

News and Alerts

The following changes to ALTS have recently been moved into production:

ALTS-3233 - Added “Documents Received” status to application record so that DA will know when documents are received.

ALTS-3498 - Allow owner information to be entered for out of state salvage title application when it is retained by owner.

ALTS-3068 - Removed requirement to enter title number on pre-qualifier screen for replacement titles.

ALTS-3159 - Added username of clerk that created the application on reject dashboard page.

ALTS-3076 - Allow DBA name to be entered and reflected on title application.

ALTS-3504 - Fixed issue that was preventing application for MH title with surety bond.

ALTS-3343 - Changed “Required Documents” to “Supporting Documents” on the title application.

ALTS-3520 - Fixed VIN decoder to attempt to decode trailer body styles.

ALTS-3064 - Added link to document images for designated agents

ALTS-3456 - Added undeliverable address feature to ALTS menu for designated agents.

[\(Link\)](#)



ALTS Enhancements

- Added undeliverable address feature to menu.
- Added username of clerk that created application on dashboard.
- Added “Documents Received” status to application record.
- Added “Cancel” or “Save” application option
- Removed requirement to enter title # on pre-qualifier screen for replacement applications.
- Added link for designated agents to view documents.



ALTS Enhancements

- Indicate when liens are automatically satisfied on the printed application
- Allow Body Style to be added on certain application types if previous title has invalid data
- Name in special mailing address
- Multiple seller names
- Allow lien dates that are more than 30 days old



ALTS Enhancements

- Allow date field to be entered without slashes (/)
- Reflect DBA name on application
- Designated agent “same as” lienholder button



Future Enhancements

- Document Upload Feature
- Public Interface (Replacements, Rebuilt, etc.)
- Electronic Lien and Title (ELT)
- NMVTIS Integration
- Adding a VIN error message to Pre-Qualifier
- Owner name on ELT report
- Adding an edit to allow VINs to be fixed without voiding & retyping applications
- End Date for ETAPS

ALTS

- Please Report Issues
- Continue to provide Recommendations and Suggestions





Motor Vehicle Division

Print on Demand



Print on Demand

- Print on Demand (POD) Registration Receipts/Decals
 - Memo 2017-015 – POD Updates (9/20/17)
 - Tested material with officials' programs
 - Can implement as early as December 2017 or as late as December 2018
 - Roll decals no longer available as of January 2019 (2020 year decals will all be POD)
 - Memo attachment details receipt print job and printer suggestions
 - Contact Sherry Helms or Jonathan Lawrence



Print on Demand

ALABAMA DEPARTMENT OF REVENUE												ALABAMA LAW REQUIRES ORIGINAL OR PHOTOCOPIY OF RECEIPT TO BE IN VEHICLE.												MVR 40-12-2535 (7/2014)								
REGISTRATION						SALES TAX						PROPERTY TAX						TOTAL TAXES														
DATE ACQUIRED FROM STATE						ACQUIRED FROM						COUNTY CODE						CITY CODE		TAX YEAR		TAX YEAR LEGAL NO.										
11/01/18						TUSCALOOSA						63						2017		11111		CURRENT YEAR TAG NO.										
ADVAL CREDIT OF						NEW USED						FOR RENEWAL						LAST YEAR		TAG TYPE		CURRENT YEAR TAG NO.										
12/01/18						PRICES 0.00						TAG TAG						12 12		CP		UAMS										
VEHICLE IDENTIFICATION NO.						MODEL						SCHOOL						PRIVATE		GROSS WEIGHT OVER		CURRENT TAG EXPIRES		RENEW TAG TAG NO.								
1J8G648K55C584827						GRAND CHE						0.00						0		OCT 31 2018		OCT 2018										
APPL. OR TITLE			SALES			YEAR			BOOK			SET			COLOR			STATE CODE			COUNTY CODE			CITY CODE			AD OTHER ADAMS			TOTAL SALES TAX		
123456			JRRP			2013			02						0.00			0.00			0.00			0.00			0.00					
RESIDUAL VALUE			SALES			COUNTY			CITY			SCHOOL			ADVAL CREDIT			AD VALOREM EXEMPTION			AD VALOREM EXEMPTION			AD VALOREM EXEMPTION			TOTAL AD VALOREM TAX					
0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00					
CLASS CODE			TRAILER FEE			AD VALOREM TAX			AD VALOREM TAX			AD VALOREM TAX			AD VALOREM TAX			AD VALOREM TAX			AD VALOREM TAX			AD VALOREM TAX			AD VALOREM TAX			TOTAL SALES TAX		
IV			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00		
TEST REGISTRANT 1												131 TEST STREET												TUSCALOOSA AL 354050000		DATE OF ISSUE		TAG ISSUED		TOTAL FINE		

Control #: 8000000K

DECAL VOID IF ALTERED



Decal Instructions

Peel the decal attached from the backing and place on a clean dry surface in the **UPPER RIGHT** corner of your license plate. It is not necessary to remove the old decals.

The new decal must be clearly visible on the plate within the area indicated.



ALABAMA LAW REQUIRES THAT CURRENT PROOF OF LIABILITY INSURANCE COVERAGE AND A CURRENT AND VALID REGISTRATION RECEIPT BE CARRIED WITHIN THE VEHICLE.

ALABAMA LAW PROVIDES A MAXIMUM PERIOD OF 12 MONTHS TO OBTAIN AD VALOREM TAX CREDIT AFTER THE DATE A MOTOR VEHICLE IS SOLD, TRADED, TOTALLY DESTROYED, PERMANENTLY REMOVED FROM ALABAMA, STOLEN WITHOUT RECOVERY, OR OTHER TRANSFER.

YOUR POSSESSION OF THIS DOCUMENT DECLARES THAT YOU HAVE KNOWLEDGE OF FEDERAL MOTOR CARRIER SAFETY REGULATIONS AND FEDERAL HAZARDOUS MATERIALS REGULATIONS AS ADOPTED BY THE STATE OF ALABAMA. THIS NOTICE APPLIES TO ANY COMMERCIAL VEHICLE WITH GROSS WEIGHT RATING (GVWR) FROM THE MANUFACTURER EXCEEDING 10,000 POUNDS OR USED TO HAUL HAZARDOUS MATERIALS.

AFFIDAVIT OF DISABILITY - UNITED STATES VETERAN
I, the undersigned, certify that I am currently evaluated by the U.S. Department of Veterans Affairs as ____% disabled and I have previously provided the county's license plate issuing office proof from the U.S. Department of Veterans Affairs that I am a disabled veteran and entitled to the registration fee exemption as provided in the Code of Alabama 1975.

AFFIDAVIT OF NON-USE OF A MOTOR VEHICLE
I, the undersigned, as the lawful and true owner of the vehicle described on this document, I hereby certify, under the penalties of perjury, that this vehicle has not been used or operated on any public street, road or highway within the State of Alabama during the registration period below:
From _____ to _____
I understand that Alabama law provides for an annual registration fee (license tax) collected on a staggered monthly basis for sale or operation of this vehicle on public roads or highways in this State and that the "Waiver of Non-Use" could provide an exemption from the registration fee (license tax) and/or penalty, if applicable, during the period cited above.

Owner's Signature: _____ Date: _____

Control #: 8000000K



Print on Demand

- Memo to Law Enforcement (12/18/2017)
 - Inform of new POD process implementation and timeline
 - Accept either new POD validation decal (black print) or previous, pre-printed validation decals (white print)
 - MVD will begin updating plate designs for one decal pocket after full POD implementation



Print on Demand

- Ordering POD Material
 - Initial order sent by MVD when ready
 - Print quality to standard
 - Paper drawer needs
 - 3 drawers just for registration receipts
 - » red POD material (2018)
 - » green POD material (2019)
 - » plain paper (all transactions not requiring POD decal - VINTAGE)
 - Additional orders through AIMS
 - Remember to receive ALL invoices (orders) through AIMS
 - Invoices reflect control numbers to assign to registration receipts in system

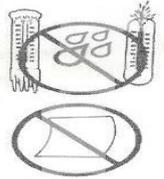
Print on Demand

- Storing POD Material
 - Treat POD material as current roll (year) decals
 - Climate controlled area
 - First in First out – boxes dated from vendor
 - Goal - keep 3 month supply

Print on Demand

RR DONNELLEY

**RR DONNELLEY LASER LABELS
USER'S REFERENCE GUIDE**

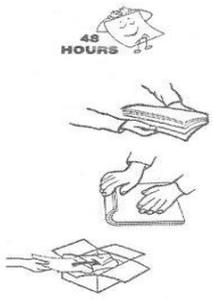


TEMPERATURE AND ATMOSPHERE

DONNELLEY LASER LABELS were designed specifically for use in sheet-fed laser printers. Special care must be taken in the packaging, storage, and handling of this product to insure it will perform as expected. With this in mind, we have provided the following reference guide for your benefit.

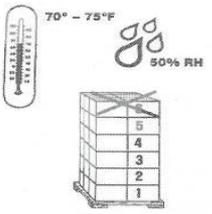
MOISTURE & CURL: For proper feeding and imaging in cut sheet laser printers, label stock must be flat. Laser Labels employ the use of paper. Paper absorbs or gives off moisture with changes in the relative humidity of the atmosphere. Sudden changes in temperature and/or humidity can cause the paper fibers in the label stock to shrink or swell, causing it to curl, and jam in the printer.

HANDLING RECOMMENDATIONS:



1. It is very important that Laser Labels be stored in the printer's operating environment for at least 48 hours prior to use. This will minimize the potential for curl.
2. Open only enough material to be used for the job on hand. Fan the label sheets lightly, on all four sides, prior to loading into the printer. Close opened packages to prevent moisture loss or gain.
3. If a curl toward the label side is evident, bend the sheets toward the backing to flatten the sheets before loading. Discard the top and bottom sheets, which may have a static charge.
4. Load labels according to the instructions in your laser printer operator manual and process as you would normal for printing.
5. Upon completion of printing, return unused labels to the protective plastic wrap and reseal the package.

STORAGE INSTRUCTIONS:



1. Never store Laser Labels in extremely hot or cold conditions. This will significantly shorten the shelf life of your labels and perhaps even render them un-useable. We recommend Laser Labels be stored at 70 to 75 degrees Fahrenheit and 50% (+ or - 5%) Relative Humidity to insure a 1 year shelf life.
2. We recommend you do not store your labels more than 4 to 5 cartons high (or no more than 45" in height). Excessive pressure from over-stacked cartons may cause the adhesive to ooze out from the edges of labels contained in the lower placed cartons.

REMEMBER – 1 YEAR SHELF LIFE

**DATE OF
MANUFACTURE**

OCTOBER 2017



Print on Demand

- Printing on POD Material
 - Use Original Manufacturer Ink
 - Paper Setting = Label/Vinyl Label
 - Vendor defaults print job to paper tray with correct receipt



Print on Demand

- Registration Reporting
 - Include assigned control number in decal field
 - number setup as current roll decal numbers
 - 8 characters
 - 2 digit county code
 - 6 digit sequential number



Print on Demand

- Printers used with material successfully
 - **Lexmark** T642, T640, T654, T630, MS 811, M5155, 810, 710, T650, 312, T652, 315, 644, T5652
 - **HP** 4250
 - **Dell** B2360, 5460
 - **Ricoh**
 - **Aficio**
- Vendor Specified Printers
 - » Lexmark 710
 - » Dell 3460
 - » Samsung 2151 and 3712
 - » Kyocera FS 4200 – Samples not testing as expected. Asking vendor



Print on Demand

- MLI Reinstatement fees:
- Licensing officials retain 10%
 - 50% to county general fund
 - 50% Special registration/titling technology fund
- Peace officers annuity fund 15%
- Remainder to fund MLI program and state general fund



Print on Demand

- Report needed for Examiners
 - Memo 2016-23 – Vehicle Document Retention (12/13/16)
 - Official system to generate and print a sequential control number on POD material as assigned by ADOR when material shipped (on invoice)
 - System produces report of registration records which includes the assigned control number
 - Beginning/ ending control number
 - Specific time period
 - Sortable (by clerk, date, etc.)



Registration



Registration

- Opt-In/Opt-Out Consent – Distinctive License Plates
 - Licensing Officials obtain registrant consent **(initial registrations only)**
 - New file format fields
 - Language added to the affidavit area of the registration receipt
 - Subsequent registrant consents made to the Department of Revenue **(Records Request Portal)**
 - Memo 2018-005



MLI Updates

- Issue with mailing Notices of Suspension
 - Some registrants did not receive notices in a timely manner
 - Some registrants received duplicate notices
- All potentially affected records were changed to DS status so that registrants would be provided proper notice of appeal before registration was suspended



MLI Updates

- (DS) Deferred Suspension Records Issue-Resolved
 - Some DS records had errors (such as no “end suspension date”).
 - Those records have been identified and fixed.
 - Please notify of any future errors.
- Senate Bill 359- Did Not Pass
 - Would have limited the insurance verification period to 3 years
 - Would have eliminated the 4 month suspension.
 - Will approach next Legislative Section.



MLI Updates

- Revenue New Help Center
 - MLI Fax/Email numbers no longer operational (MVTRIP News and Alerts: 3/27/18)
 - Registrants/Insurers contact MVD via www.support.revenue.alabama.gov
- Upcoming Enhancements
 - EFT option for Monthly Reinstatement Fees
 - Upload Document feature from the website www.besuretoinsureal.com



PROS

- Undeliverable License Plates
 - Please verify mailing addresses when ordering license plates
- Temporary Tags
 - Receiving Inventory
 - Temporary Tag Report (Discovery)
 - Electronic Fund Transfer (EFT) Option (Available soon)



POD Temporary Tags

MVTRIP
Motor Vehicle Title Registration & Insurance Portal

Related Tasks ▾

Welcome to MVTRIP

The Alabama Department of Revenue Motor Vehicle Division is responsible for issuing motor vehicle titles, motor vehicle dealer licenses, maintaining vehicle registration information and enforcing the Mandatory Liability Insurance Act. In addition, the division administers the International Registration Plan (IRP) and International Fuel Tax Agreement (IFTA). This portal provides information necessary to process motor vehicle transactions.

Login

User Name:
Forgot Your Username?

Password:
Forgot Your Password? Change Password?

Login

MVTRIP Applications

Related Applications

ETAPS MLI **PROS** A-Verify Dealer License MVDocs SCRAP

Unclaimed Vehicle Report

News and Alerts

4/18/2013 - DPS Scheduled updates on Wednesday, April 17th affecting Alverity Availability from 6 to 11PM

Forwarding message from Department of Public Safety below. Computer Technology Services Scheduled Updates...

[Click to View the Entire Article](#)

- Motor Vehicle Division



POD Temporary Tags

The screenshot shows the MVTRIP website interface. At the top left is the MVTRIP logo with the text "Motor Vehicle Title Registration & Insurance Portal". A navigation bar contains the following items: "License Plates", "20-Day Temporary Tags" (circled in red), "Administration", "Reports", and "PROS Help Guide". Below the navigation bar is a "Home" section with a dropdown menu. The dropdown menu is open, showing "Review Temporary Requests" and "Request Temporary" (highlighted in blue). Below the dropdown are four main content tiles: "Reserve Plate" (with a form icon), "Reorder Plate" (with a circular arrow icon), "View Ready to Order Reservations" (with an upward arrow icon), and "View Recent Orders" (with a box icon).



POD Temporary Tags

Alabama Temporary Tag Receipt				MVR32-6-211	
Tag Number:	TP0000DN	Issue Date:	10/12/2017	Expiration Date:	11/1/2017
Issued To:	JOHN DOE	MONTGOMERY, AL 36117		CITY / STATE / ZIP	
Issued For:	2007	FORD	FIVE HUNDRED	1FAHP25137G146010	
	YEAR	MAKE	MODEL	VIN	
Issued By:	(IF BY DEALER USE COMPANY NAME) or (SOCIETY OFFICIAL)		TUSCALOOSA	CITY	
Control Number:	TP0000DN	Designated Agent Number:			
<input checked="" type="checkbox"/> VALID FOR GROSS WEIGHT			<input type="checkbox"/> UNLADEN WEIGHT ONLY		
ALABAMA					
ISSUED IN CONJUNCTION WITH A TEMPORARY TAG RECEIPT					
EXPIRES:		TP0000DN			
MONTH	11				
DAY	01				
YEAR	2017				
Control Number: TP0000DN		Temporary Tag			



POD Temporary Tags

The screenshot shows the MVTRIP website interface. At the top, the logo reads "MVTRIP Motor Vehicle Title Registration & Insurance Portal". A navigation bar contains links for "License Plates", "20-Day Temporary Tags", "Administration", "Reports", and "PROS Help Guide". The "Reports" link is circled in red, and a dropdown menu is open, listing "Tag Detail Report", "Plates Totals Report", and "20-Day Temporary Tag Report". The "20-Day Temporary Tag Report" option is highlighted in blue. Below the navigation bar, the page is titled "Home" and features four main content tiles: "Reserve Plate" (with a form icon), "View Ready to Order Reservations" (with an upward arrow icon), "View Recent Orders" (with a document icon), and a partially visible "Renew Plate" tile (with a circular arrow icon).



POD Temporary Tags

The screenshot shows a dashboard with 20 report tiles arranged in a 4x5 grid. Each tile has a title and a download icon. A modal window is open over the 'MLI Status Report' tile in the second row, first column. The modal contains the following fields:

- Download** (modal title)
- Date Range:** Last Month (dropdown menu)
- Start Date:** 12/01/2017 (text input)
- End Date:** 12/31/2017 (text input)
- LicensingHeadqu:** MONTGOMERY (dropdown menu)
- Download** (green button)
- Cancel** (white button)

The report tiles visible in the background are:

- Row 1: Unclaimed Vehicles Report, MLI Status Report, Missing County Files, OIVS MLI Status Report, Race Plates
- Row 2: Inventory Counts, Barber Motorsports, Tag Detail Report, Plate Totals Report
- Row 3: County Tag Upload Errors, Passenger Plates Report, EFT Report, Application Count Report, PROS TEMP TAG Report



POD Temporary Tags

20-Day Temporary Tag Report 12/1/2017 - 12/31/2017

PRINTED TOTAL: 11
REPRINTED TOTAL: 0
VOIDED TOTAL: 0

IssuedDate	Office	Owner Name	Status	Temp Tag Number	VIN	StateFee	County Fee	Total Fee
12/01/2017	AUTAUGA	BLANTON KIRSTYN	PRINTED	TP014G3A	1J8HS48P37C535573	\$1.50	\$0.75	\$2.25
12/01/2017	AUTAUGA	ANGELES MICHELLE	PRINTED	TP014G3B	YV1CZ592451217728	\$1.50	\$0.75	\$2.25
12/01/2017	AUTAUGA	WELLS CHRISTOPHER	PRINTED	TP014G3D	WP0CA29882U622100	\$1.50	\$0.75	\$2.25
12/01/2017	AUTAUGA	EVANS JOSHUA	PRINTED	TP014G3F	5TEJU4GN6AZ694678	\$1.50	\$0.75	\$2.25
12/04/2017	AUTAUGA	DUDLEY BONNIE	PRINTED	TP014G3G	JTEZU5JR9G5136108	\$1.50	\$0.75	\$2.25
12/05/2017	AUTAUGA	GLOVER JARRAD	PRINTED	TP014G3K	KM8SR4HF6HU237848	\$1.50	\$0.75	\$2.25
12/05/2017	AUTAUGA	ESPEY ALEX	PRINTED	TP014G3L	3GNEK13T52G120040	\$1.50	\$0.75	\$2.25
12/06/2017	AUTAUGA	CALLOWAY-SCHLEDT KIMBERLY	PRINTED	TP014G3M	JTDKN3DU0F0443637	\$1.50	\$0.75	\$2.25
12/11/2017	AUTAUGA	HARPER CAROLE	PRINTED	TP014G3V	5TDZK3DCXFS532143	\$1.50	\$0.75	\$2.25
12/22/2017	AUTAUGA	HAMMOCK KATHERINE	PRINTED	TP014G4R	1HGCM56356A121448	\$1.50	\$0.75	\$2.25
12/27/2017	AUTAUGA	CALLOWAY-SCHLEDT KIMBERLY	PRINTED	TP014G4S	JTDKN3DU0F0443637	\$1.50	\$0.75	\$2.25
TOTAL						\$16.50	\$8.25	\$24.75



Commitment To Purchase June 1, 2018 – May 31, 2019

- Legislative Oversight Committee approved six (6) new license plate applications
 - Cherokee Tribe of Northeast Alabama (Q1)
 - Sponsor: Cherokee Tribe of Northeast Alabama
 - Equine Tag (Q1)
 - Sponsor: Alabama Horse Tag Association
 - Hunt Alabama (Q1)
 - Sponsor: Hunting Heritage Foundation
 - Thank A Lineman (Q2)
 - Sponsor: Central Alabama Community Foundation (Energy Institute of Alabama Foundation)
 - United Ability (Q1)
 - Sponsor: United Cerebral Palsy of Greater B'ham/United Ability Inc.
 - World Language Education (Q1)
 - Sponsor: Alabama World Languages Education Foundation



Commitment To Purchase (Cont'd)

June 1, 2018 – May 31, 2019



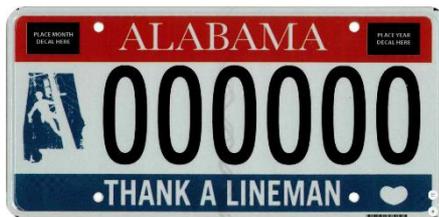
Cherokee Tribe



Equine Tag



Hunt Alabama



Thank A Lineman



United Ability



World Language Education



Printable License Plate Pages

ALABAMA
DEPARTMENT OF
REVENUE

SERVICES FORMS LE

Standard & Disability Access Tags [Home >](#)

Standard & Disability Access Tags

Click on a license plate image to view more information about the plate.

[Reserve a Personalized Tag](#)

[Click Here To Print This Page](#) 



Standard Passenger



Standard Passenger Disability
Access



Standard Motorcycle



Printable License Plate Pages

Standard & Disability Access Tags

Standard Passenger	Standard Passenger Disability Access	Standard Motorcycle	Standard Motorcycle Disability Access
P1 Truck (8,001-10,000 lbs GVW)	XA Truck (10,001-12,000 lbs GVW)	Recreational Vehicle/Motor Home	Utility Trailer
Travel Trailer	Permanent Trailer	Apportioned	Cotton Module
Truck/Truck Tractor	Farm Truck/Truck Tractor	Forest Product Truck	Motor Home
Ambulance/Hearse	Commercial Bus	Taxi	Semi Trailer
Rental Trailer	Consular Official	For Hire, Limited	Vintage Vehicle
	 Disability Access Parking Placard: Temporary		 Disability Access Parking Placard: Permanent
Mini-truck			



Questions

