



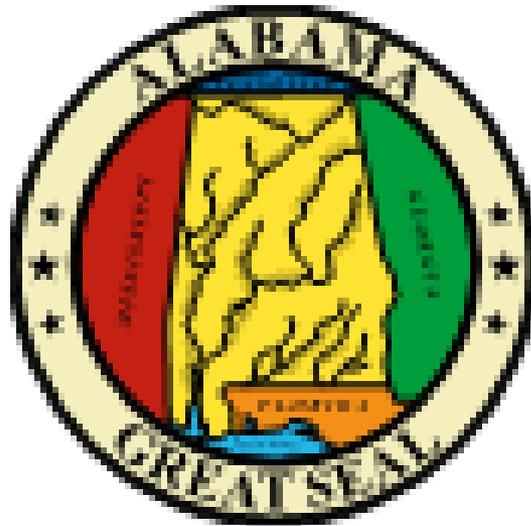
*Alabama Department  
of Revenue*



*Motor Vehicle Division*

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# Alabama Licensing Officials Conference



January 10-11, 2018



# Legislative & Regulatory Review

Jay Starling



# 2018 Regular Session

- Begins January 9 – 2<sup>nd</sup> Tuesday of January in 4 year term
- 30 meeting days within a period of 105 calendar days
- MVD bill tracking will be available on MV website each week

Division	Bill #	Sponsor	Brief Description	Synopsis	Bill Status	Status	Effective Date	Committee
Motor Vehicle								
	H 0040	South	Gas, natural gas, conversion of motor vehicles for operating on compressed natural or liquefied gas, extended weight allowances, Sec. 32-9-20 am'd.	To amend Section 32-9-20, Code of Alabama 1975, as last amended by Act 2017-442, 2017 Regular Session, relating to the restrictions on the operation of certain motor vehicles; to further provide for the length of certain vehicles; and to allow for weight increases for vehicles having conversion equipment installed that allows the vehicle to operate on compressed natural gas or compressed liquefied gas.				



# House Bill 91

- Sponsor – McClammy
- Amends 32-6-600 – Helping Schools license plate
- Provides that residents may elect to pay an additional fee for the plate
- Effective – 1<sup>st</sup> day of 3<sup>rd</sup> month following passage and approval by Governor



# House Bill 92

- Sponsor – Moore (B)
- Provides for free removable windshield placard for military medal recipients
- Placards allow parking in spaces designed for these veterans
- Designed by DVA in cooperation with DOR
- Provides fines for illegally parking in spaces without placard
- Effective – 1<sup>st</sup> day of 3<sup>rd</sup> month following its passage and approval by Governor
- Doesn't assign responsibility to issue or produce placards



# Senate Bill 52

- Sponsor – Chambliss
- Amends 32-7A-12 – Suspense of Registration (MLI)
- Increases licensing official's commission from 10% to 15%
- Effective – 1<sup>st</sup> day of 3<sup>rd</sup> month following its passage and approval by the Governor



# Legislative Oversight Committee on License Plates

- 3 members of the house of representatives
- License plate issuing official appointed by the speaker of the house
- 3 members of the senate
- License plate issuing official appointed by the presiding officer of the senate
- Secretary of the ALEA, or their designee
- County license plate issuing official appointed by the AATA
- Probate judge appointed by the president of the PJA
- Representative of the ADOR (non-voting)
- Representative of the ALDOT (non-voting)
- Representative of ACI (non-voting)
- Effective upon passage and approval by governor



# Release of Distinctive License Plate Information

- Provide vehicle owner consent to disclose certain personal info to sponsoring organization at the time of registration
  - Owner name
  - Owner address
  - Owner email address, if available
- Includes: distinctive, collegiate and license plates approved by LOC
- Consent included in registration record
- DOR provides information to sponsoring organization annually, upon request
- Sponsoring organization prohibited from reselling info



# Ad Valorem Tax on Trucks

- Amends 40-12-253
- Applies to Trucks and Truck-Tractors (40-12-240)
- Truck market value is determined using a combination of MSRP, GVW and model year
- Effective tax rate will be an average millage rate of all taxing jurisdictions (counties, cities, etc.)
- Applies to IRP and county registered trucks
- Proposed effective date: October 2018



# Electronic Assessment & Collection of Tolls

- Amends Act 2017-375
- Allows ALDOT or their representative to collect tolls
- Tolls are collected from account holders using a transponder
- Tolls are also collected from non-account holders using automated license plate readers
- Failure to pay tolls may result in a driver license or registration suspension
- Licensing officials may not register a vehicle with a registration suspension
- May collect 10% of the administrative fee
- Distribute fees with regular monthly distribution



# Attorney General Opinion 2018-012

- Question 1: Can county withhold percentage of cost of credit card fees for distinctive license plates?
- 11-103-1(a) only allows withholding of such fees from governmental entities and withholding such fees from private entities is not authorized
- Question 2: Can local legislation change the distribution of registration fees as provided in title 40 or 32?
- The enactment of a local act is prohibited if the effect of the law is to create a variance from the provisions of the general law
- Local law may be enacted on matters covered by general law if the local laws are substantially different to meet local needs.



# Joint Legislative Task Force

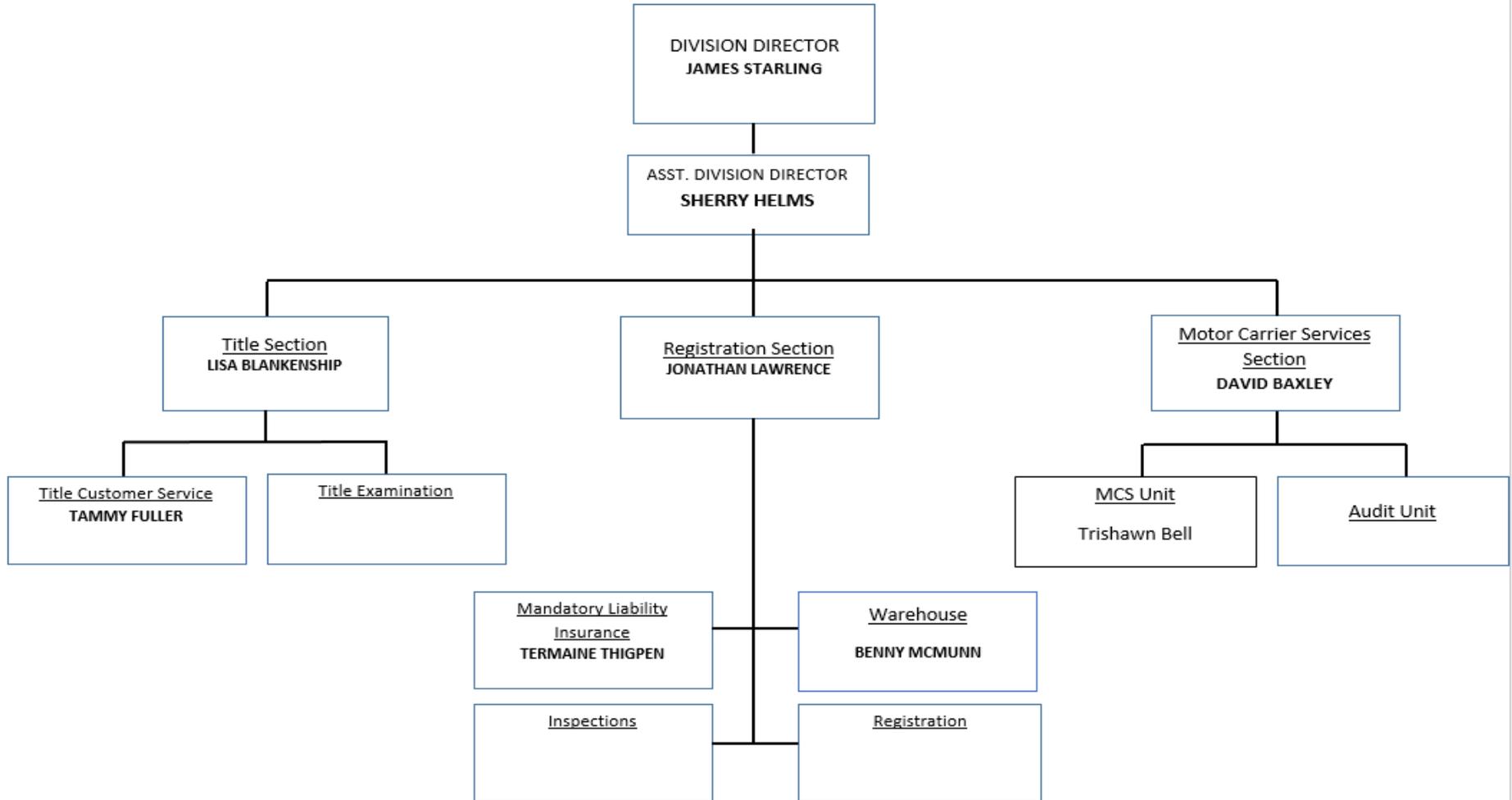
- Research and draft recommendations to combat curbstoning and abandoned vehicle fraud
- Task force includes:
  - DOR (chair)
  - AIADA
  - ADAA
  - Bankers Association
  - Credit Union Association
  - AATA
  - AG's Office of Consumer Interest
  - Consumer representative appointed by house
  - MV industry representative appointed by senate
- Recommendations submitted to legislature by February 2019



# Motor Vehicle Division

- Vernon Barnett - Commissioner
- Mike Gamble – Deputy Commissioner
- Jay Starling – Director
- Sherry Helms – Assistant Director
- Lisa Blankenship – Title Section Manager
- Jonathan Lawrence – Registration Section Manager
- David Baxley – Motor Carrier Services Section Manager
- Tammy Fuller – Title Customer Service Unit Manager
- Trishawn Bell – Motor Carrier Services Unit Supervisor
- Troy Thigpen – Registration Unit (MLI) Supervisor
- Benny McMunn – Warehouse Supervisor

# Motor Vehicle Division Organization Chart





# Motor Vehicle Division

- Automotive Dismantler & Parts Recycler License
- Buyers Identification Cards
- Salvage Vehicle Inspection Unit
- Records Unit



# Motor Vehicle Division

- Main telephone number: (334) 242-9000
- Licensing Offices should select option 5
- Provide name, county and reason for call
- Call will be transferred to a live person in the appropriate work unit
- MVD staff member should identify themselves, if not, ask for their name
- Please report any issues to MVD management



# Motor Vehicle Division

- Option 2 - Registration, MLI, records
- Option 3 – Titles, vehicle inspections, dealer or dismantler license
- Option 4 - Commercial vehicle licensing and registration (IRP/IFTA)
- Caller will be directed to the department call center. If call center cannot assist, call is transferred to appropriate MVD section (title, registration or motor carrier)
- The following numbers have been disconnected:
  - Registration 242-9006
  - Titles 242-9007
  - Inspections 242-3012
- Eliminated ETAPS internal messaging
- Taxpayers are encouraged to utilize the “Contact Us” link on Department website. FAQs, email or chat.



# Contact Us

Individuals Business Professionals

MOTOR VEHICLE

MY ALABAMA TAXES

CONTACT



## ALABAMA DEPARTMENT OF REVENUE

SERVICES

FORMS

LEGAL

NEWSROOM

ABOUT

Contact Us

[Home](#) > [Contact Us](#)

### General Information

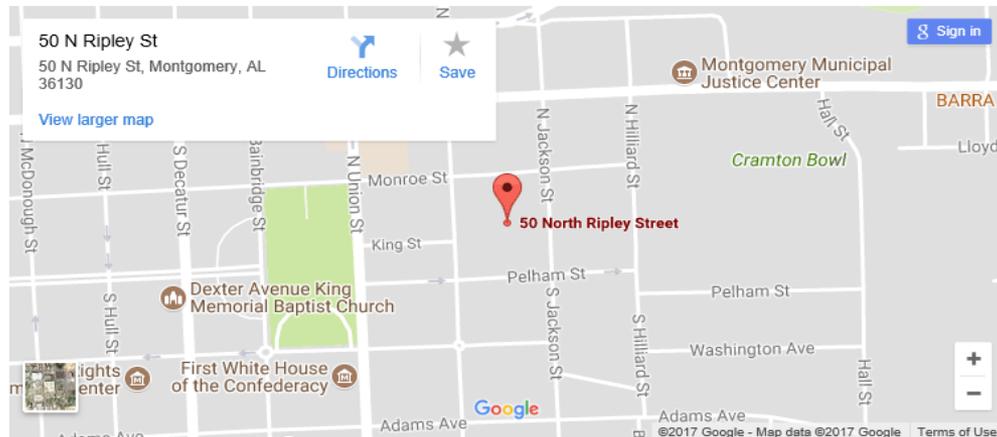
#### Alabama Department of Revenue

50 North Ripley Street  
Montgomery, AL 36104

#### Motor Vehicle Division

2545 Taylor Road  
Montgomery, AL 36117

#### Taxpayer Service Centers



## HAVE A QUESTION?

[Submit a request](#) for information on a specific topic, access Frequently Asked Questions, and conduct a live chat through the Revenue Help Center.

[Go to Help Center](#)



# County Notifications

- Emails sent using MVTRIP email on user's MVTRIP account
- Notices are reflected on MVTRIP under "News and Alerts"

The screenshot shows a web interface with two main sections. The top section is titled "Login" and features a shield icon. It contains two input fields: "User Name:" and "Password:". Below the "User Name:" field are two links: "Forgot Your User Name?" and "CAPSLock User Manual". Below the "Password:" field are two links: "Forgot Your Password?" and "Change Password?". A dark blue "Login" button is positioned to the right of the password field. The bottom section is titled "News and Alerts" and features a calendar icon. It displays a notification with a yellow lightbulb icon, dated "12/29/2017", and titled "Memo 2017-023-MLI Updates". The text below the title reads: "Please see the linked memo below." followed by a URL: "https://revenue.alabama.gov/wp-content/uploads/2017/12/Memo-2017-023.pdf" and "Motor Vehicle Division".



# Revenue Website Updates

[www.revenue.Alabama.gov](http://www.revenue.Alabama.gov)

Individuals   Businesses   Professionals   **MOTOR VEHICLE**   MY ALABAMA TAXES   CONTACT  

**ALABAMA**  
DEPARTMENT OF  
**REVENUE**

SERVICES   FORMS   LEGAL   NEWSROOM   ABOUT

Motor Vehicle Home > Services > Motor Vehicle

## MOTOR VEHICLE

The Motor Vehicle Division is responsible for the issuance of vehicle titles, maintenance of vehicle records, the administration of the Mandatory Liability Insurance law, and the issuance of motor vehicle regulatory licenses. Additionally, the division administers the International Registration Plan (IRP) and International Fuel Tax Agreement (IFTA) programs.

- About Us
- Download Mobile App
- Related Links
  - MV Property Tax
  - MV Sales Tax
  - Drivers License
  - American Association of Motor Vehicle Administrators
  - Vehicle Safety Recall Information
  - National Highway Traffic Safety Administration
  - National MV Title Info System
  - Federal Motor Carrier Safety Admin.



# Revenue Website Updates

[www.revenue.Alabama.gov](http://www.revenue.Alabama.gov)



## Request Replacement Title

Submit an application for replacement title or check the status of your title.

[Read More >](#)



## License Plate and Registration Information

Access links for vehicle registration locations and find photo galleries of available license plates.

[Read More >](#)



## IRP/IFTA License, Trip & Fuel Permits

Apply for International Registration Plan and International Fuel Tax Agreement, licenses, file IFTA tax returns, and purchase trip & fuel permits

[Read More >](#)



## Mandatory Liability Insurance

Respond to a Mandatory Liability Insurance questionnaire and read about MLI.

[Read More >](#)



## Request Motor Vehicle Records

Request title and registration records of motor vehicles.

[Read More >](#)



## Rebuilt Salvage Vehicle Information

Apply for a salvage or rebuilt vehicle title.

[Read More >](#)



## FAQ

Find the answers to your questions about Motor Vehicles.

[Read More >](#)



## Administrative Rules

Research Alabama tax rules specific to Motor Vehicle Division.

[Read More >](#)



## Forms

Access forms specific to Motor Vehicle Division.

[Read More >](#)



# Revenue Website Updates

[www.revenue.Alabama.gov](http://www.revenue.Alabama.gov)

## MOTOR VEHICLE TITLE REGISTRATION & INSURANCE PORTAL (MVTRIP)

Go to MVTRIP 

Visit MVTRIP to access Motor Vehicle Division systems.

### Motor Vehicle License Information

Information for motor vehicle dealers and automotive dismantler & parts recyclers.

- [Apply for a Motor Vehicle License](#) ✓
- [Steps to Become a Designated Agent](#) ✓
- [Dealer License and License Plate Requirements](#) ✓
- [Automotive Dismantler & Parts Recycler License](#) ✓



### Registration & License Plate Information

Get details on registration offices and access galleries of license plate options in Alabama.

- ✓ [Vehicle Registration Offices](#)
- ✓ [Registration Fee Schedule](#) 
- ✓ [Search and/or Reserve a Personalized Tag Message](#)
- ✓ [License Plate Information](#)
- ✓ [Online License Plate Pre-commitment Application](#)

### Motor Vehicle Titles

Information regarding motor vehicle and manufactured home titles, abandoned vehicles, and salvage vehicles.

- [Junk Vehicle \(SCRAP\) Portal](#) ✓
- [Unclaimed/Abandoned Vehicle Portal](#) ✓
- [Involuntary Transfer Portal](#) ✓
- [Track the Status of a Title Application](#) ✓
- [Apply for Title Surety Bond](#) ✓
- [Salvage Vehicle Inspections](#) ✓
- [Electronic Title Application Processing System \(ETAPS\)](#) ✓
- [Manufactured Home Cancellation Procedures](#) ✓

Visit MVTRIP 



### Reference & Statistics

Find legal information, division memos, and manuals as well as statistics on titles and registration.

- ✓ [Code of Alabama 1975](#)
- ✓ [Memos](#)
- ✓ [Interest Chart](#) 
- ✓ [Presentations](#)
- ✓ [Registration File Information](#) 
- ✓ [Registration Statistics](#)
- ✓ [Title Statistics](#)



# Revenue Website Updates

[www.revenue.Alabama.gov](http://www.revenue.Alabama.gov)

ALABAMA  
DEPARTMENT OF  
**REVENUE**

SERVICES

FORMS

LEGAL

NEWSROOM

ABOUT

Vehicle Safety Recall Information

[Home](#) > [Motor Vehicle](#) > Vehicle Safety Recall Information

## Vehicle Safety Recall Information

[Takata Airbag Recall](#)

[Takata Recall Asset](#)

[Takata Recall Asset \(Spanish\)](#)

[Recalls Lookup by VIN](#)

[Airbag Recall Video](#)



Visit Check to Protect to find out if your vehicle has an open recall.

**You promised to always protect her.**

One in four vehicles on the road has an open recall. Keep your loved ones safe—check today. Dealerships repair recalls for free.

**CHECK TO PROTECT**

CheckToProtect.org for auto recalls



# Titles/ALTS



Lisa Blankenship

# Why are we getting rid of ETAPS?

- ETAPS built on older version of IE.
- Microsoft no longer supporting older versions of IE.
- ALTS can be used with any internet browser.
- Compatibility mode must be enabled if using IE.
- Google Chrome is recommended.
- ETAPS is still available.



# ALTS Development

- UA Center for Advanced Public Safety (CAPS)
- Began development in 2015
- First counties began using ALTS in October 2017.
- Dealers and financial institutions began migrating in December 2017.
- Any applications started in ETAPS must be completed in ETAPS.



# ALTS Phase 1

- MVTRIP Integration (single user id/password)
- Driver License Feature
- Additional Edits- reduce errors
- Front-end edits
- Email Rejections
- Registration Integration





# ALTS Phase 2

- NMVTIS Integration
- Electronic Lien and Title (ELT)
- Upload Documents





# ALTS User Roles

- Dealers/Financial Institutions must migrate their accounts.
- All county MVTRIP users have ALTS access.
- In order to submit, void and run reports, users must have senior ALTS user access.
- Administrators can set up their users in CAPSlock.



# Alabama Title System

Click on the CAPSLock User Manual from the MVTRIP homepage for instructions on adding users, resetting passwords, etc.,

The screenshot shows the MVTRIP homepage. The main content area contains a welcome message and a paragraph of text. A link, "Click here to view the CAPSLock User Manual", is circled in red. The right sidebar contains a "News and Alerts" section with two news items: "5/31/2013 - DPS Scheduled updates on Wednesday, April 17th affecting Alverify Availability from 6 to 11PM" and "9/10/2012 - MVTRIP Reporting".

The screenshot shows the MVTRIP homepage with the login form visible. The main content area contains a welcome message and a paragraph of text. The login form has fields for "User Name:" and "Password:". A link, "CAPSLock User Manual", is circled in red. The "Login" button is also visible.



# ALTS Training

- Dealer Training Classes – November 2017
- Designated Agent Training - Monthly
- Training Videos and Webinar available on MVTRIP

# ALTS Training

The ALTS Migration Manual and webinar are available on the MVTRIP homepage.



## MVTRIP Applications



Related Applications



Title



Surety Bonds



Involuntary  
Transfer Portal



ALTS Migration  
Manual



ALTS \*NEW\*



ETAPS to ALTS  
Migration



ALTS Webinar



Mandatory Liability Insurance



Unclaimed Vehicle Report



Tag Precommitment



Motor Vehicle License



ALTS Training Videos



# ALTS Training Video

Training videos for basic title transactions are available on the MVTRIP homepage.

## MVTRIP Applications

- ▶ Related Applications
- ▶ Title
- ▶ Mandatory Liability Insurance
- ▶ Unclaimed Vehicle Report
- ▶ Tag Precommitment
- ▶ Motor Vehicle License
- ▶ **ALTS Training Videos**



Transfer Title



Add Lien



Out of State  
Transfer



Void and Clone



Submit and Pay



Replace Title



Title Correction



ALTS Webinar



# ALTS Homepage

- ALTS homepage
- News and Alerts - contains important updates and alerts
- Application Search Options.
- Common Actions are listed at the bottom of the homepage which includes starting a new application, interactive reports and submitting applications.

 News and Alerts

No news at this time

 Application Search Options 

 Applications

Application Number	Application Type	Status	VIN or Side ID(s)	Date Updated
<a href="#">TRMS100064625</a>	Transfer	Voided	222222222222222222	01/04/2018
<a href="#">TRTL100061239</a>	Transfer	Submitted	4T1BF32KX6U117279	01/03/2018
<a href="#">TRMS100061201</a>	Transfer	Submitted	12345TEST12345678	01/03/2018

Showing 1 to 3 of 3 rows

 Common Actions

**Start a New Vehicle Application**

 Start a new application to get a new title for a vehicle.

**Submit Existing Application(s)**

 Submit existing application(s) for ADOR review.

**Interactive Reports**

 View and create detailed reports about your applications, activity, etc.



# Application Layouts

There are two different application layouts.

- Wizard style, you will be guided step by step through the application process.
- Single page style, application information will be entered on a single page entry.
- You can select your preference under **My Settings**.

The screenshot shows the MVTRIP application interface. At the top, there is a header with the MVTRIP logo, version information (0.2.491 deployed on 9/29/2017 9:05:53 AM), and user information (Related Tasks, Logout ADMIN\_70-00002-00). Below the header is a navigation bar with the ALTS logo and menu items: Home, Apply, Actions, Help, and My Settings. The My Settings dropdown menu is open, showing two options: Organization Settings and My Preferences. The main content area is titled "Application Settings" and contains a section for selecting a layout style for application display. The "Wizard Style (recommended)" option is selected with a radio button. Below this, there is a description: "New application information is entered in a Wizard style layout. Related Fields are grouped together in tabs and you will be guided through the application process." The "Single Page Style" option is unselected. Below this, there is a description: "New application information will be entered on a long single page entry with every field visible at the same time."



# Start New Application

You can click **Start a New Vehicle Application** on the homepage to begin an application for a certificate of title.

## Title Application

Choose a transaction type.

### Transfer a Title



Transfer ownership of a vehicle from one person or business to another. This includes vehicles with titles from states other than Alabama.

### Replace Title



Replace an existing Alabama title because it has been lost, stolen, or severely damaged.

### Correct an Alabama Title



Correct information on an existing Alabama title. This may include Vehicle, Owner, and Lien information.

### Manage Liens



Add, release, renew, or transfer lien(s) for a vehicle.

### Manage Stolen Vehicles



Transfer ownership of a stolen vehicle, or report a vehicle recovered.

### Salvage a Vehicle



Apply for a Salvage title for a vehicle that has been deemed a total loss.

### Rebuilt Title



Apply for a title for a previously salvaged vehicle that has been rebuilt.

### Manufactured Home Titles



Go to the Manufactured Home Portal.



# Common Actions

Click “Actions” on the homepage to request a hold, void an application, track the status of a pending application, etc.

The screenshot displays the MVTRIP website interface. At the top left is the MVTRIP logo. Below it is the ALTS logo. The navigation bar includes links for Home, Apply, Actions, and Help. The Actions dropdown menu is open, showing the following options: Reprint, Void, Edit, Hold, Submit & Pay, Application Status History, Rejected Applications, Documents, and Search Titles. To the right of the menu, there are sections for 's and Alerts', 'his time', and 'ication Search Options'. At the bottom right, there is a section for 'Applications'.



# Rejected Applications

Click “Rejected Applications” under “Actions” to view all rejected applications.

## Rejected Applications

Review rejected applications

Application Number

VIN or Side ID

Start Date



End Date



 FIND APPLICATION(S)



# Rejected Applications

Click “Search Applications” to view all rejected applications.

✕ Rejected Applications

Search Parameters NEW SEARCH

<b>Application Number</b> <small>(no value provided)</small>	<b>VIN or Side ID</b> <small>(no value provided)</small>	<b>Start Date</b> <small>(no value provided)</small>	<b>End Date</b> <small>(no value provided)</small>
---	---	---	---

These applications matching your search criteria are available for review

	Application Number	Application Type	VIN/Side ID	Status	Date Updated
<a href="#">View</a>	<a href="#">Resubmission Letter</a>	Transfer	1G3GR64H214177666	Rejected	10/25/2017 13:17:48
<a href="#">View</a>	<a href="#">Resubmission Letter</a>	Transfer	KL1TD56616B639194	Rejected	10/25/2017 15:35:36
<a href="#">View</a>	<a href="#">Resubmission Letter</a>	Transfer	2G4WS52M9W1422178	Rejected	10/26/2017 09:56:59





# Rejected Applications

## X Previous Rejection Information

Code	Reason	Comments	Rejected By	Rejected Date
DL	An MVT 5-7 affidavit of correction is needed to correct the assignment. A separate MVT 5-7 is needed to correct each assignment/re-assignment.	Name on buyer's line in assignment is illegible.	stephanie.dale	12/4/2017

 EDIT APPLICATION

 PRINT RESUBMISSION LETTER

 VIEW DOCUMENTS



# Rejected Applications

## Added Brands

Brand Name	Brand Source	Comments
Odometer: Exempt from Disclosure	New Alabama Title	

## Removed Brands

Brand Name	Brand Source	Comments
Odometer: Actual	New Alabama Title	

← REJECTED APPLICATIONS

✎ EDIT REJECTED APPLICATION

≡ SUBMIT APPLICATION(S)



# Abandoned Motor Vehicle

- A person or entity in possession of an unclaimed or abandoned motor vehicle is required to utilize the Department's Unclaimed/Abandoned Vehicle portal to report necessary information and generate a distinctive bill of sale.
- The bill of sale is the **only** document needed by licensing officials in order to apply for certificate of title for the vehicle.





# Abandoned Motor Vehicle

The county licensing offices will continue to apply for certificates of title for abandoned motor vehicles on behalf of the vehicle owner using the bill of sale created from the unclaimed/abandoned portal.



ALABAMA DEPARTMENT OF REVENUE  
MOTOR VEHICLE DIVISION

MVT 32-13B  
(10/23/17)

Abandoned Motor Vehicle Bill of Sale

This form may only be used to transfer ownership of an abandoned motor vehicle sold pursuant to Title 32, Chapter 13, Code of Alabama 1975

VIN: 2GCEC13048132142 Year: 2008 Report Code: g2ZDp  
 Make: Chevrolet Model: SILVERADO Abandoned Date: 12/17/2017  
 Sale Date: 12/21/2017 Location of Sale: 100 Main Street  
Montgomery, AL 35023



**Dates on which the notice of sale was published as required by Section 32-13-4, Code of Alabama 1975:**

Name of Newspaper/Courthouse Posting: N/A  
 Date of 1st Publication/Courthouse Posting: N/A (must at least thirty (30) days prior to date of sale)  
 Date of 2nd Publication/Courthouse Posting: N/A (must be one (1) week from date of 1st publication)

**Notice of Termination was sent to owner and/or lienholder of record on the following date:** 11/16/2017

**INFORMATION ON NET PROCEEDS OF SALE OF ABANDONED MOTOR VEHICLE:**

1 Sale Price of Abandoned Motor Vehicle		<u>\$120.00</u>
2 Amount of Repair	<u>\$0.00</u>	
3 Towing Expenses	<u>\$0.00</u>	
4 Storage Expenses	<u>\$1,230.00</u>	
5 Other	<u>\$0.00</u>	
6 Total Amount Deducted from Sale Price (total lines 2 through 5)		<u>\$1,230.00</u>
7 Net Sale Balance (line 1 minus line 6 – if zero or less, enter -0-)		<u>\$0.00</u>

(This amount shall be paid to the county licensing official for deposit into the county general fund and a copy of the receipt of such funds must accompany this form.)



# Abandoned Motor Vehicle

Application information will prepopulate based on the information entered in the Unclaimed Portal.

## ↔ Transfer Prequalifier

Supply the primary supporting document information and the VIN

### Primary Document Type

Abandoned Vehicle - Bill of Sale (MVT 32-13B) ▼

Report Code

If you cannot locate the Report Code, please enter the VIN above and then [click here](#) to search for it.

### VIN

✓ Decoded 2GTEK19T821410474

### Decoded Vehicle Information

2002 GMC NEW SIERRA (TRUCK PICKUP)

### Is the decoded information correct?

Yes  No

### Is the vehicle leased with an agreement to purchase?

Yes  No

✓ SUBMIT



# Surety Bonds

Application information will prepopulate based on the information entered in the Surety Bond Portal.

## ↔ Transfer Prequalifier

Supply the primary supporting document information and the VIN

### Primary Document Type

Surety Bond (MVT 10-1) ▼

### VIN

Unknown format 12345678901234567

### Bond Id

### Decoded Vehicle Information

The vehicle information could not be determined automatically from the VIN. Please double-check that it is correct before proceeding.

If you cannot locate the Bond Id, please enter the VIN above and then [click here](#) to search for it.

✓ SUBMIT



# Involuntary Transfer

Application information will prepopulate based on the information entered in the Involuntary Transfer Portal.

## ↔ Transfer Prequalifier

Supply the primary supporting document information and the VIN

### Primary Document Type

Court Order (i.e. judgement, etc.)



Report Code

If you cannot locate the Report Code, please enter the VIN above and then [click here](#) to search for it.

### VIN

Unknown format 12345678901234567

### Decoded Vehicle Information

The vehicle information could not be determined automatically from the VIN. Please double-check that it is correct before proceeding.

Is the vehicle leased with an agreement to purchase?

Yes  No

✓ SUBMIT



# Interactive Reports

ALTS homepage under “Common Actions”

☰ Common Actions

## Start a New Vehicle Application



Start a new application to get a new title for a vehicle.

## Submit Existing Application(s)



Submit existing application(s) for ADOR review.

## Interactive Reports



View and create detailed reports about your applications, activity, etc.



# Interactive Reports

View and create detailed reports about your applications, activity, etc. Select the report and enter the date range. The EFT Report list the applications submitted for a specified date range. The Application Status Report details the status of the applications entered by your organization for specified time period.

EFT Report



Application Status Report





# Update Existing Applications

When you start an application, it is automatically “saved in progress”. You can click “Edit” under “Actions” on the homepage. This will allow you to edit applications that are saved in progress by your organization. You may also void the application.



## Edit Applications

Edit an application

VIN or Side ID

Application Number

Start Date



End Date

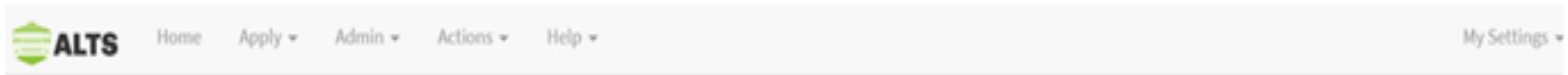


 FIND APPLICATION(S)



# Update Existing Applications

Click “Void” under “Actions” on the homepage. This will allow you to void or void & clone an application after it is completed or finalized.



## Void Applications

Void or Void & Clone an application

VIN or Side ID	Application Number	Start Date	End Date
<input type="text"/>	<input type="text"/>	<input type="text"/> 	<input type="text"/> 



# ALTS Applications

- Backlog - Applications not auto-approved.
- Reviewing applications to ensure everything is working properly.
- Started auto-approve January 9.
- Email DOR if customer is upset about delay in receiving title. Please provide the application number.

# ALTS Issues

- Issues

- Performance Issues
- Document Images
- Compass Bank File
- Printing and Mailing Issue
- EFT Reports
- Replacement Application requires title# and VIN#.
- Application Status (Received & Resubmitted)



# ALTS Issues

- Report Issues
- Recommendations/Suggestions





## Designated Agent Requirements

- Section 32-8-34 (b), Code of Alabama 1975, requires that **every dealer** shall be a designated agent of the Department.
- New dealers have 60 days to become a designated agent.
- Designated Agents are required to process applications for certificate of title through the Alabama Title System (ALTS) which replaces ETAPS.



# Designated Agent Requirements

- Licensed Alabama Motor Vehicle Dealers - current Act 539 Regulatory License
- Licensed financial institutions - copy of their Title 5, Chapter 19
- Pawnshops
- Out of state financial institutions (manufactured homes only) –
- Law Firms (manufactured homes only) – copy of document evidencing that a principal of the firm is admitted to the State Bar.
- Title Agents (manufactured homes only) – copy of certificate of authority issued by the Alabama Department of Insurance.



# How to Apply for Motor Vehicle License

<https://mvlicense.mvtrip.alabama.gov>

The screenshot shows the MVTRIP Motor Vehicle Regulatory License Portal. At the top left is the MVTRIP logo with the text "Motor Vehicle Title Registration & Insurance Portal". At the top right is a "Log In" button. The main heading is "Motor Vehicle Regulatory License Portal". Below this are three green boxes, each with a text instruction and a corresponding button:

- Box 1: "Click here to log in if you have an existing account." with a "Log In" button.
- Box 2: "Click here to create a new account in the MV license system." with an "In-State Registration" button.
- Box 3: "Click here for out of state registration. (Bid cards only)." with an "Out-of-State Registration" button.

At the bottom left, there is a dark blue bar with a document icon and the text "Instructions". Below this is a light pink box containing the text: "First time users are required to register. After the registration is completed, you can apply for a license, update or renew your current license, apply for a bid card, or apply for an off-site license by clicking the log in button above." At the bottom of the page are two buttons: a blue button with a PDF icon and the text "Download Adobe Reader **Required**", and a green button with the text "Search Active/Revoked Licensees".



# Search Active/Revoked Dealers

[www.mvtrip.alabama.gov](http://www.mvtrip.alabama.gov)

**MVTRIP**  
Motor Vehicle Title Registration & Insurance Portal

Welcome to MVTRIP

The Alabama Department of Revenue Motor Vehicle Division is responsible for issuing motor vehicle titles, motor vehicle dealer licenses, maintaining vehicle registration information and enforcing the Mandatory Liability Insurance Act. In addition, the division administers the International Registration Plan (IRP) and International Fuel Tax Agreement (IFTA). This portal provides information necessary to process motor vehicle transactions.

**MVTRIP Applications**

- Related Applications
- Title
- Mandatory Liability Insurance
- Unclaimed Vehicle Report
- Tag Precommitment
- Motor Vehicle License**
- ALTS Training Videos

Motor Vehicle License    Search Licenses

**Login**

User Name:

Forgot Your User Name?    CAPSLock User

Password:

Forgot Your Password?    Change Password

Log In

**News and Alerts**

- 11/2/2017 - Memo 2017-017  
**Redesigned Distinctive License Plate December 1, 2017**  
<https://revenue.alabama.gov/2017/11/02/memo-2017-redesigned-distinctive-license-plate/>  
- Motor Vehicle Division
- 10/16/2017 - New Alabama Title System (ALTS) Implementation - Memo 2017-016  
Please see the link below for a copy of the memo regarding ALTS implementation beginning November 2017.  
<https://revenue.alabama.gov/category/divisions/motor-vehicle/>  
- Motor Vehicle Division
- 9/21/2017 - Memo 2017-015 - Print Demand Registration Receipt/Decal Project Update  
<https://revenue.alabama.gov/wp/>

Click



Log In

Motor Vehicle Regulatory License Portal

Q Motor Vehicle Regulatory License Search

Home

A new or used motor vehicle license also includes a motor vehicle rebuilder and wholesale license.

Thu 11/30/2017 11:12 AM

✔ Active ⚠ Revoked




Search

Export to Excel

Filter Results

Results per page

15

Name	Doing Business As ↕	Address	County	Type	Status	License #	Categories
Junkins Wholesale Inc	N/A	138 Coshatt Trail Birmingham 35244	SHELBY	Renewal	⚠	58-00354-18	Used Wholesaler Rebuilder
CHRISTIAN BROTHERS, INC	N/A	P.O. BOX 661255 BIRMINGHAM 35266	JEFFERSON	Renewal	✔	01-01040-18	Used Wholesaler Rebuilder
Deberry, Richard Drew	Inverness Wholesale Automobiles	P.O. Box 381353 Birmingham 35242	SHELBY	Renewal	✔	58-05018-18	Wholesaler
STEPHANIE PHILLIPS	CLASSIC MOTORS	6127 STEEPLECHASE DR birmingham 35126	JEFFERSON	Renewal	✔	01-05785-18	Wholesaler
MICHAELS AUTO SALES & TOWING INC	Michaels Auto Sales & Towing	5520 SANDERS AVE ADAMSVILLE 35005	JEFFERSON	Renewal	✔	01-01983-18	Used Wholesaler Rebuilder Dismantler



# Dealer License

Year	Status	Count
2016	Approved	4429
2016	Rejected	64
2016	Revoked	124
2017	Approved	4529
2017	Rejected	68
2017	Revoked	56



# MVTRIP Updates



Jonathan Lawrence



# Registration Updates

- Administrative Rule Updates
- PROS
- Automating Records Request & Government Tags
- New/Redesigned License Plates
- Printable License Plate Pages
- Pre-Commitments
- Inventory Management
- Mandatory Liability Insurance
- IRP
- FHVUT



# Administrative Rule Updates

- Admin Rule 810-5-1-.228 (New)
  - Temporary Tags & Registration
  - Effective January 1, 2018
- Admin Rule 810-5-1-.219 (Amended)
  - Design, Placement and Proper Use of Validation Decals
  - Single Month/Year Decal in Right Decal Pocket
  - Effective December 4, 2017
- Admin Rule 810-5-1-.205 (New)
  - Commitment to Purchase Distinctive License Plates
  - Pre-Commitment Portal
  - Voucher must be redeemed via Tag Precommitment
  - Effective March 4, 2017

# Administrative Rule Updates

## Admin Rule 810-5-1-.206 (Being Repealed)

- US Armed Forces Reserve Distinctive License Plates
- Exemption language added to Admin Rule 810-5-1-.201

## Admin Rule 810-5-1-.208 (Being Repealed)

- National Guard Distinctive License Plates
- Exemption language added to Admin Rule 810-5-1-.201

## Admin Rule 810-5-1-.218 (Being Repealed)

- Disabled Veteran Distinctive License Plates
- Exemption language added to Admin Rule 810-5-1-.201



# Administrative Rule Updates

- Admin Rule 810-5-1-.201 (Being Amended)
  - Partial or Full Exemption from Privilege or License Tax and Registration Fee
- Admin Rule 810-5-8-.09 (Being Amended)
  - Identification Documentation Required for Registrations
  - DL only required for initial registrations or vehicle transfers (Act 2017-242)



# PROS

**MVTRIP**  
Motor Vehicle Title Registration & Insurance Portal

Related Tasks ▾

Welcome to MVTRIP

The Alabama Department of Revenue Motor Vehicle Division is responsible for issuing motor vehicle titles, motor vehicle dealer licenses, maintaining vehicle registration information and enforcing the Mandatory Liability Insurance Act. In addition, the division administers the International Registration Plan (IRP) and International Fuel Tax Agreement (IFTA). This portal provides information necessary to process motor vehicle transactions.

**MVTRIP Applications**

Related Applications

- ETAPS
- MLI
- PROS**
- Al-Verify
- Dealer License
- MVDocs
- SCRAP

Unclaimed Vehicle Report

**Login**

User Name:

Forgot Your User Name?

Password:

Forgot Your Password? Change Password?

Login

**News and Alerts**

4/18/2013 - DPS Scheduled updates on Wednesday, April 17th affecting Alverify Availability from 6 to 11PM

Forwarding message from Department of Public Safety below. Computer Technology Services Scheduled Updates...

[Click to View the Entire Article](#)

- Motor Vehicle Division



# PROS - Temporary Tags

The screenshot displays the MVTRIP web portal interface. At the top left is the MVTRIP logo with the text "Motor Vehicle Title Registration & Insurance Portal". A navigation bar contains the following items: "License Plates", "20-Day Temporary Tags", "Administration", "Reports", and "PROS Help Guide". A dropdown menu is open under "20-Day Temporary Tags", showing "Review Temporary Requests" and "Request Temporary Reserve Plate". The "Request Temporary Reserve Plate" option is highlighted in blue and circled in red. Below the navigation bar are four main content tiles: "Request Temporary Reserve Plate" (with a form icon), "Reorder Plate" (with a circular arrow icon), "View Ready to Order Reservations" (with a box and arrow icon), and "View Recent Orders" (with a box icon).



# PROS - Temporary Tags

Alabama Temporary Tag Receipt				MVR32-6-211									
Tag Number:	TP0000DN	Issue Date:	10/12/2017	Expiration Date:	11/1/2017								
Issued To:	JOHN DOE	MONTGOMERY, AL 36117											
	NAME												
Issued For:	2007	FORD	FIVE HUNDRED	1FAHP25137G146010									
	YEAR	MAKE	MODEL	VIN									
Issued By:			TUSCALOOSA										
	(IF BY DEALER USE COMPANY NAME) or (SOCIETY OFFICIAL)		COUNTY	CITY									
Control Number:	TP0000DN	Designated Agent Number:											
<input checked="" type="checkbox"/> VALID FOR GROSS WEIGHT		<input type="checkbox"/> UNLADEN WEIGHT ONLY											
<h1 style="margin: 0;">ALABAMA</h1> <p style="margin: 5px 0 0 0;">ISSUED IN CONJUNCTION WITH A TEMPORARY TAG RECEIPT</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; padding: 2px;">EXPIRES:</td> <td style="width: 80%;"></td> </tr> <tr> <td style="padding: 2px;">MONTH</td> <td style="text-align: center; font-size: 2em;">11</td> </tr> <tr> <td style="padding: 2px;">DAY</td> <td style="text-align: center; font-size: 2em;">01</td> </tr> <tr> <td style="padding: 2px;">YEAR</td> <td style="text-align: center; font-size: 2em;">2017</td> </tr> </table> <div style="text-align: center; margin-top: 10px;"> <h1 style="font-size: 4em; margin: 0;">TP0000DN</h1> <p style="margin: 5px 0 0 0; font-size: small;">Control Number: TP0000DN</p> </div>						EXPIRES:		MONTH	11	DAY	01	YEAR	2017
EXPIRES:													
MONTH	11												
DAY	01												
YEAR	2017												
<h2 style="margin: 0;">Temporary Tag</h2>													



# PROS - Temporary Tags

The screenshot shows the MVTRIP website interface. The top navigation bar includes the MVTRIP logo and the text "Motor Vehicle Title Registration & Insurance Portal". Below the logo, there are several menu items: "License Plates", "20-Day Temporary Tags", "Administration", "Reports", and "PROS Help Guide". The "Reports" menu is expanded, showing a list of options: "Tag Detail Report", "Plates Totals Report", and "20-Day Temporary Tag Report". The "20-Day Temporary Tag Report" option is highlighted with a blue background and is circled in red. Below the navigation bar, the main content area is titled "Home" and contains four large, dark blue and grey buttons with white icons and text: "Reserve Plate" (with a form icon), "View Ready to Order Reservations" (with an upward arrow icon), "View Recent Orders" (with a document icon), and "Renew Plate" (with a circular arrow icon).



# PROS - Temporary Tags

The screenshot shows a dashboard with a grid of report tiles. A modal window titled "Download" is centered over the "Missing County Files" tile. The modal contains the following fields:

- Date Range: Last Month (dropdown)
- Start Date: 12/01/2017 (text input)
- End Date: 12/31/2017 (text input)
- LicensingHeadqu: MONTGOMERY (dropdown)
- Buttons: Download (green), Cancel (white)

The dashboard tiles include:

- Unclaimed Vehicles Report
- MLI Status Report
- Missing County Files
- OIVS MLI Status Report
- Race Plates
- Inventory Counts
- Barber Motorsports
- Tag Detail Report
- Plate Totals Report
- County Tag Upload Errors
- Passenger Plates Report
- EFT Report
- Application Count Report
- PROS TEMP TAG Report



# PROS - Temporary Tags

## 20-Day Temporary Tag Report 12/1/2017 - 12/31/2017

PRINTED TOTAL: 11  
REPRINTED TOTAL: 0  
VOIDED TOTAL: 0

IssuedDate	Office	Owner Name	Status	Temp Tag Number	VIN	StateFee	County Fee	Total Fee
12/01/2017	AUTAUGA	BLANTON KIRSTYN	PRINTED	TP014G3A	1J8HS48P37C535573	\$1.50	\$0.75	\$2.25
12/01/2017	AUTAUGA	ANGELES MICHELLE	PRINTED	TP014G3B	YV1CZ592451217728	\$1.50	\$0.75	\$2.25
12/01/2017	AUTAUGA	WELLS CHRISTOPHER	PRINTED	TP014G3D	WP0CA29882U622100	\$1.50	\$0.75	\$2.25
12/01/2017	AUTAUGA	EVANS JOSHUA	PRINTED	TP014G3F	5TEJU4GN6AZ694678	\$1.50	\$0.75	\$2.25
12/04/2017	AUTAUGA	DUDLEY BONNIE	PRINTED	TP014G3G	JTEZU5JR9G5136108	\$1.50	\$0.75	\$2.25
12/05/2017	AUTAUGA	GLOVER JARRAD	PRINTED	TP014G3K	KM8SR4HF6HU237848	\$1.50	\$0.75	\$2.25
12/05/2017	AUTAUGA	ESPEY ALEX	PRINTED	TP014G3L	3GNEK13T52G120040	\$1.50	\$0.75	\$2.25
12/06/2017	AUTAUGA	CALLOWAY-SCHLEDT KIMBERLY	PRINTED	TP014G3M	JTDKN3DU0F0443637	\$1.50	\$0.75	\$2.25
12/11/2017	AUTAUGA	HARPER CAROLE	PRINTED	TP014G3V	5TDZK3DCXFS532143	\$1.50	\$0.75	\$2.25
12/22/2017	AUTAUGA	HAMMOCK KATHERINE	PRINTED	TP014G4R	1HGCM56356A121448	\$1.50	\$0.75	\$2.25
12/27/2017	AUTAUGA	CALLOWAY-SCHLEDT KIMBERLY	PRINTED	TP014G4S	JTDKN3DU0F0443637	\$1.50	\$0.75	\$2.25
<b>TOTAL</b>						<b>\$16.50</b>	<b>\$8.25</b>	<b>\$24.75</b>



# Automating Records Requests



## Records Request Portal

The Driver's Privacy Protection Act of 1994 (DPPA) (Title XXX of Public Law 103-322) as amended by Section 350 of Public Law 106-69 was enacted to protect the interest of individuals and their privacy by prohibiting the disclosure and use of personal information contained in motor vehicle registration and title record, except as authorized by such individuals or by law. Personal information is defined as "information that identifies a person, including an individual's social security number, name, address (but not the 5-digit zip code), telephone number, and medical or disability information."

The provisions of the Drivers Privacy Protection Act of 1994 (DPPA) apply to vehicles owned by a person(s); they **DO NOT APPLY** to vehicles owned by a corporation, proprietorship, partnership, limited liability partnership, association, estate, or trust.



### ☰ Requirements

What goes here? Filler text until more information is given on this section.

### 🔗 Request Vehicle Records

The Records Request Portal allows for digital submission of the Records Request Form. **Click the link above to start your application.**

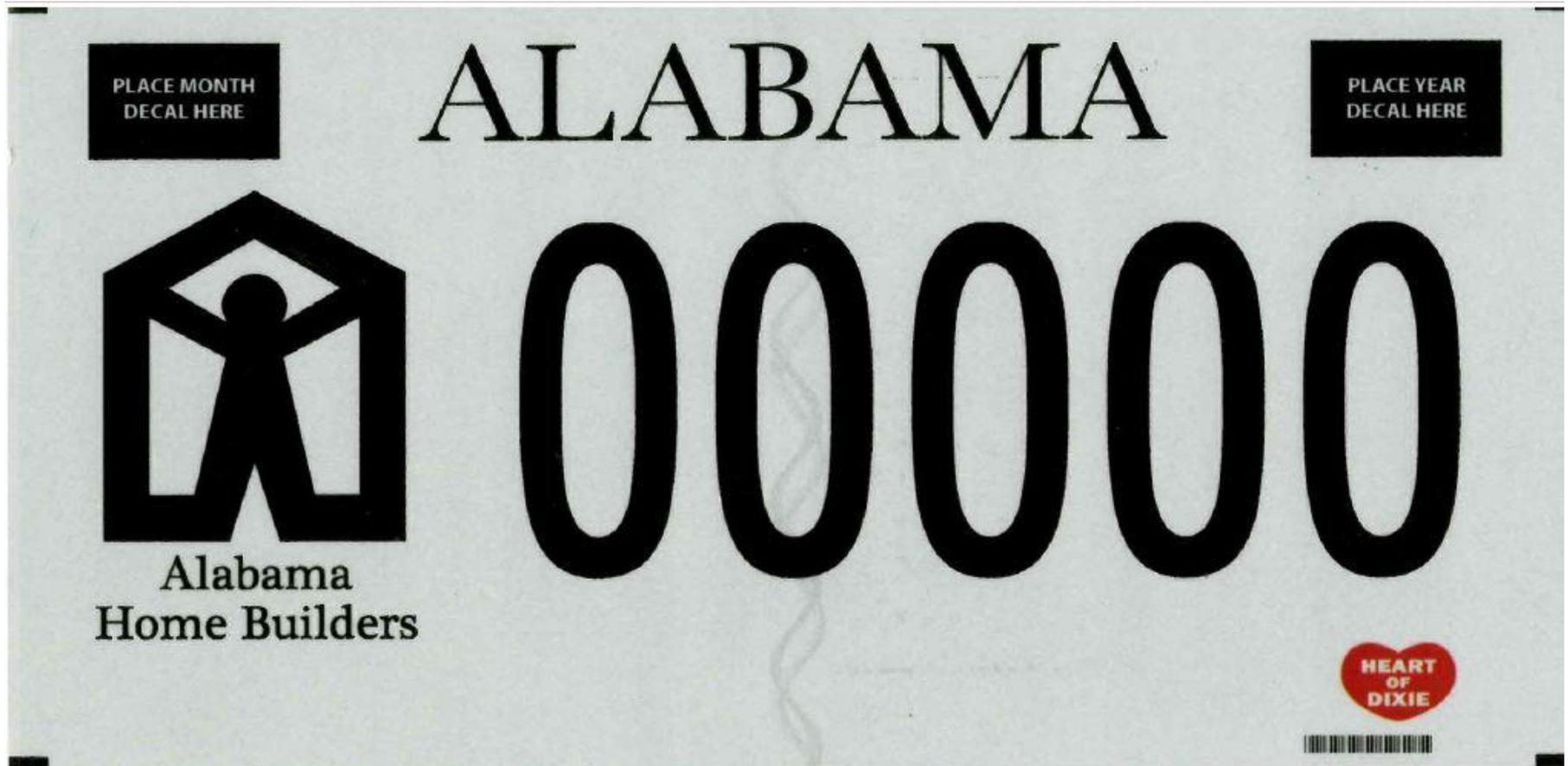
### 🔍 Check Request Status

- Check the status of an existing application
- Resolve payment of an approved request
- Download the requested documentation

Contact the Alabama Department of Revenue at [email.address@revenue.alabama.gov](mailto:email.address@revenue.alabama.gov)



# Alabama Home Builders (January 2018)



# Distinguished Flying Cross

- Act 2017-400
- Additional \$25
- Available January 1, 2018





# Desert Shield Desert Storm





# U.S. Air Force





# U.S. Army





# U.S. Navy





# U.S. Marine Corps





# Purple Heart





# Atomic Nuked





# Korean War Veteran





# US Coast Guard





# US Merchant Marine



# U.S. Armed Forces Retired Military



Air Force



US Army



US Coast Guard



Navy



# Disabled Veteran



US Air Force



US Army



US Coast Guard



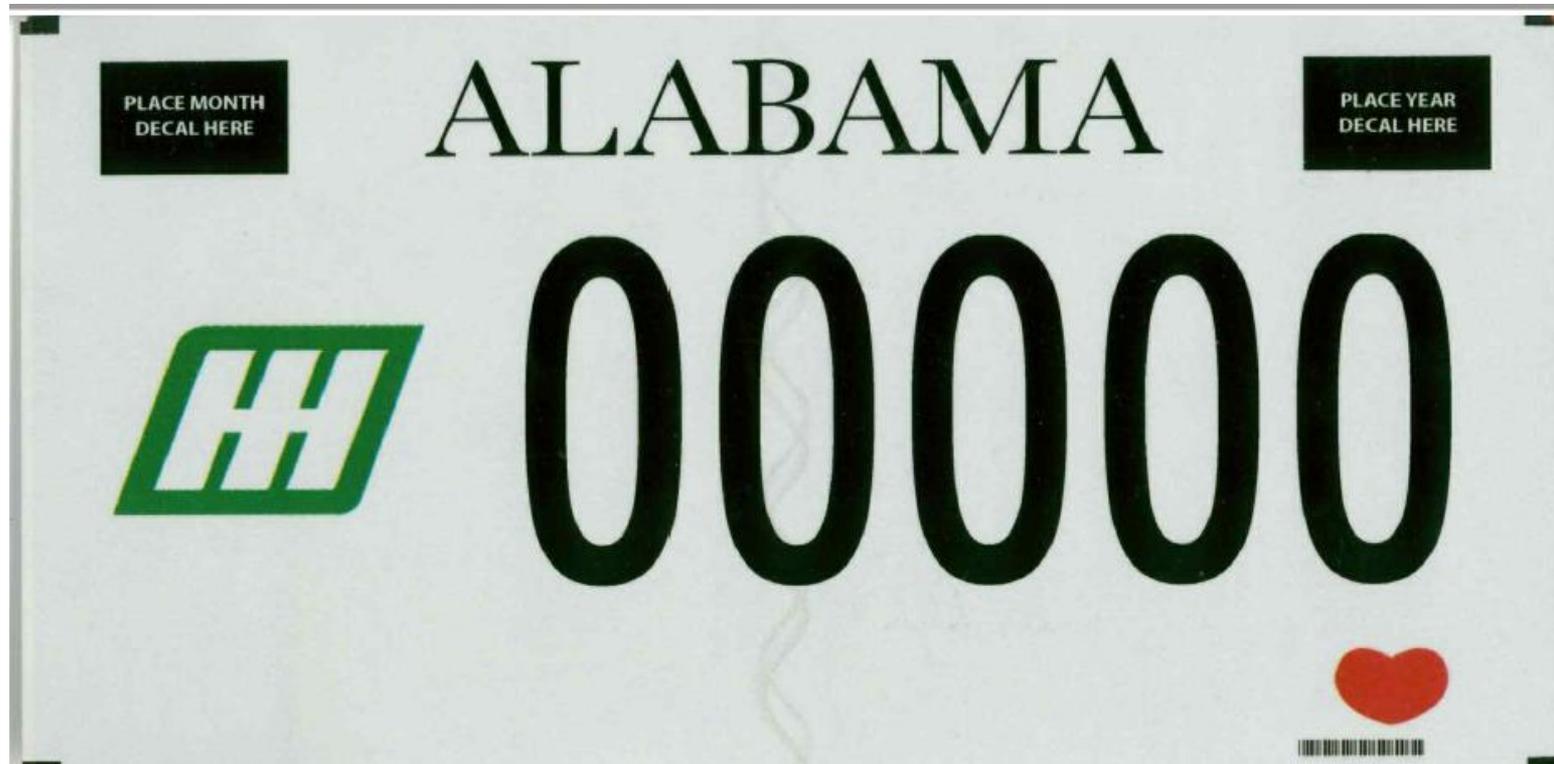
US Merchant Marine



US Navy



# Huntsville Hospital (February 2018)





# Alpha Kappa Alpha Sorority (February 2018)





# Printable License Plate Pages

ALABAMA  
DEPARTMENT OF  
**REVENUE**

SERVICES FORMS LE

Standard & Disability Access Tags [Home >](#)

## Standard & Disability Access Tags

Click on a license plate image to view more information about the plate.

[Reserve a Personalized Tag](#)

[Click Here To Print This Page](#) 



Standard Passenger



Standard Passenger Disability  
Access



Standard Motorcycle



# Printable License Plate Pages

## Standard & Disability Access Tags

Standard Passenger	Standard Passenger Disability Access	Standard Motorcycle	Standard Motorcycle Disability Access
P1 Truck (8,001-10,000 lbs GVW)	XA Truck (10,001-12,000 lbs GVW)	Recreational Vehicle/Motor Home	Utility Trailer
Travel Trailer	Permanent Trailer	Apportioned	Cotton Module
Truck/Truck Tractor	Farm Truck/Truck Tractor	Forest Product Truck	Motor Home
Ambulance/Hearse	Commercial Bus	Taxi	Semi Trailer
Rental Trailer	Consular Official	For Hire, Limited	Vintage Vehicle
Mini-truck	Disability Access Parking Placard: Temporary	Disability Access Parking Placard: Permanent	



# Pre-commitments

- Check status of plate
- Search without receipt
- Redemption with receipt
- Web service
- How can organization apply?
  - MVD website contains New/Reissue Distinctive Applications (Forms/Registration)



# Pre-commitments – check status of plate

## ▶ Tag Precommitment



Precommitment  
Application



Bulk  
Precommitments



Precommitment  
Manual



# Pre-commitments – check status of plate

Alabama Distinctive License Plates Available for Commitment to Purchase

Select one of the tabs to view tags for commitment to purchase for the listed time period, or "Archive" for all past tags

7/1/2017 to 6/30/2018 1/1/2018 to 12/31/2018 Archive

Show All entries

	<p><b>License Plate Category:</b> Alabama Shakespeare Festival <b>Sponsoring Organization:</b> The Alabama Shakespeare Festival <b>Required number of pre-commitments:</b> 1000 <b>Contact Name:</b> Amber Willingham <b>Email:</b> <a href="mailto:awillingham@asf.net">awillingham@asf.net</a> <b>Phone Number:</b> (706)-616-2694 <b>End of Precommitment Period:</b> 12/31/2018</p> <p>This plate is available to all supporters</p> <p>The net proceeds will be used for ASF Educational Programs.</p>
	<p><b>License Plate Category:</b> Georgia Tech <b>Sponsoring Organization:</b> Georgia Tech Alumni Association <b>Required number of pre-commitments:</b> 250 <b>Contact Name:</b> Janet Kinard <b>Email:</b> <a href="mailto:janet.kinard@alumni.gatech.edu">janet.kinard@alumni.gatech.edu</a> <b>Phone Number:</b> (404)-894-2391 <b>End of Precommitment Period:</b> 12/31/2018</p> <p>This plate is available to all supporters</p> <p>The net proceeds will go to the State Alabama general fund.</p>
	<p><b>License Plate Category:</b> Homelessness <b>Sponsoring Organization:</b> Helping-Hands Education Outreach Program <b>Required number of pre-commitments:</b> 250</p>

# Commitment To Purchase 7/1/2017 to 6/30/2018



- Big Brothers Big Sisters
- Colon Cancer Awareness
- Habitat for Humanity
- Helen Keller Foundation
- Rural Health

# Commitment To Purchase 1/1/2018 to 12/31/2018



- Alabama Shakespeare Festival
- Georgia Tech
- Homelessness
- Prostate Cancer Research
- Together We Can Stop Gun Violence



# Pre-commitments – check status of plate

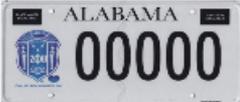
Commitment to Purchase Application

Alabama Distinctive License Plates Available for Commitment to Purchase

Select one of the tabs to view tags for commitment to purchase for the listed time period, or "Archive" for all past tags

5/1/2014 to 4/30/2015
9/1/2014 to 8/31/2015
Archive

Show  entries

 <div style="background-color: #90EE90; padding: 2px; text-align: center; font-weight: bold;">1132 of 1000</div> <p style="color: green; font-weight: bold; text-align: center;">SUCCESSFUL</p>	<p><b>License Plate Category:</b> Freshwater Fishing</p> <p><b>Sponsoring Organization:</b> Alabama Department of Conservation &amp; Natural Resources</p> <p><b>Required number of pre-commitments:</b> 1000</p> <p><b>Contact Name:</b> Curtis Jones</p> <p><b>Phone Number:</b> (334)-242-3486</p> <p><b>Email:</b> <a href="mailto:julie.mitchell@dcnr.alabama.gov">julie.mitchell@dcnr.alabama.gov</a></p> <p><b>End of Precommitment Period:</b> 5/31/2014</p> <p><b>Available for Purchase/Pickup:</b> 5/1/2014</p> <p>This plate is available to all supporters</p> <p>The net proceeds will be used for enhancement of aquatic resources.</p> <p style="color: red;">This license plate is no longer open for precommitment.</p>
 <div style="background-color: #90EE90; padding: 2px; text-align: center; font-weight: bold;">251 of 250</div> <p style="color: green; font-weight: bold; text-align: center;">SUCCESSFUL</p>	<p><b>License Plate Category:</b> Alabama Association of Zeta Phi Beta Sorority Foundation</p> <p><b>Sponsoring Organization:</b> Alabama Association of Zeta Phi Beta Sorority, Inc.</p> <p><b>Required number of pre-commitments:</b> 250</p> <p><b>Contact Name:</b> Vivian Marvray</p> <p><b>Phone Number:</b> (850)-341-9966</p> <p><b>Email:</b> <a href="mailto:alstatedirector@gmail.com">alstatedirector@gmail.com</a></p> <p><b>End of Precommitment Period:</b> 5/31/2014</p> <p><b>Available for Purchase/Pickup:</b> 6/1/2014</p> <p>This plate is available to members only</p> <p>The net proceeds will be used to provide scholarships and monies toward community based projects in the State of Alabama.</p> <p style="color: red;">This license plate is no longer open for precommitment.</p>

# Pre-commitments – search without a receipt

## ▶ Tag Precommitment



Precommitment  
Application



Add New Tag



Redeem a  
Precommitment



Search  
Applications



Precommitment  
Manual



# Pre-commitments – search without a receipt

 **Search Information**

Application Number

Registrant Name

VIN



# Pre-commitments – search without a receipt

Results

Show  entries Filter:

#	Registrant Name	VIN	Tag Type	Status	Personalized	Actions
138	1GENERY, TRACY	1N4AL21E67N461515	FRESHWATER FISHING	PAID	NO	
66	ABBOTT, RICHARD, BRETT	3GCRCREA3AG101938	FRESHWATER FISHING	PAID	NO	
455	ABELE, DONALD	1GKEK13R7XJ721130	FRESHWATER FISHING	PAID	NO	
549	ABERNATHY, DANIELLE	4T1BF18BXWU265928	FRESHWATER FISHING	PAID	NO	
1145	ADAMS, MIKE	3GNDA23D16S666902	FRESHWATER FISHING	PAID	NO	
154	ADDISON, JOSEPH, H	JT4RN93P6S514550	FRESHWATER FISHING	PAID	NO	
456	ADRAIN, RICK	3GNEK18R2TG113965	FRESHWATER FISHING	PAID	NO	
107	ALANIZ, LOCARDIO	5XY263AB3CG144810	FRESHWATER FISHING	PAID	NO	
302	ALBERSON, ANGUS	1FTPX14584NA58419	FRESHWATER FISHING	PAID	NO	



# Pre-commitments – search without a receipt

### Status Information

Campaign Completed Successfully **YES**  
Application Already Redeemed **NO**  
Application Paid For **YES**  
Application Status Paid

### Registrant Information

Application Number: 549  
Created Date: 2/12/2014 5:30:08 PM  
Tag Type: Freshwater Fishing  
Name: Abernathy, Danielle  
Email: [julie\\_mitchell@dcnr.alabama.gov](mailto:julie_mitchell@dcnr.alabama.gov)  
Phone: (334)-202-3850  
Address: 6650 Mobile Highway  
City: Montgomery  
State: AL  
Zip: 36105  
County: MONTGOMERY

### Vehicle Information

VIN  
4t1bf18bxwu265928

### Actions

Application Payment Receipt	<a href="#">Send Receipt</a>	<a href="#">View Receipt</a>
Delete Application	<a href="#">Delete Application</a>	
Vehicle Voucher	<a href="#">Send Voucher</a>	<a href="#">View Voucher</a>
		<a href="#">Redeem Voucher</a>

# Pre-commitments – redemption with receipt

▶ Tag Precommitment

		
Precommitment Application	Add New Tag	Redeem a Precommitment
		
Search Applications	Precommitment Manual	



# Pre-commitments – redemption with receipt

### Voucher Search

Enter the Application Number found in the upper right corner of the receipt:

### Status Information

Campaign Completed Successfully	YES
Application Already Redeemed	NO
Application Paid For	YES
Application Status	Paid

### Actions

Application Payment Receipt	<input data-bbox="627 878 801 913" type="button" value="Send Receipt"/>	<input data-bbox="811 878 1014 913" type="button" value="View/Print Receipt"/>	
Vehicle Voucher	<input data-bbox="627 921 801 956" type="button" value="Send Voucher"/>	<input data-bbox="811 921 1014 956" type="button" value="View/Print Voucher"/>	<input data-bbox="1033 921 1217 956" type="button" value="Redeem Voucher"/>

### Registrant Information

Application Number: 25  
Tag Type Requested: Tag of Testing  
Name: Bob Bob  
Email: [cmillan@cs.ua.edu](mailto:cmillan@cs.ua.edu)  
Phone: 123-456-7890  
Address: 100 Bat Cave  
City: Gotham City  
State: AL  
Zip: 12345  
County: JEFFERSON



## Pre-commitments – redemption with receipt

**\*\*PLEASE NOTE – THE PRE-COMMITMENT MUST BE REDEEMED  
IN ORDER TO GIVE THE REGISTRANT CREDIT FOR THEIR  
PURCHASE\*\***

### Success

Your transaction has been completed successfully, thank you.

Message: The application has been successfully redeemed.

Exit Page



# Inventory Management

 **MVTRIP**  
Motor Vehicle Title Registration & Insurance Portal

Current User: 

---

 Welcome to MVTRIP, jay starting

The Alabama Department of Revenue Motor Vehicle Division is responsible for issuing motor vehicle titles, motor vehicle dealer licenses, maintaining vehicle registration information and enforcing the Mandatory Liability Insurance Act. In addition, the division administers the International Registration Plan (IRP) and International Fuel Tax Agreement (IFTA). This portal provides information necessary to process motor vehicle transactions.

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 **MVTRIP Applications**

- ▶ Related Applications
- ▶ Registration
- ▶ **Inventory**

 Send Shipment

 Add Tags From Corrections

 Add Decals From Corrections

 Add Forms

 Add Misc. Items

 Recent Transactions

 Invoice Lookup

 Place Order

 Receive Order

- ▶ Title
- ▶ Records Request



# Inventory Management

- IMS Help Document
- Make sure to Receive Orders (Invoices)
- ACI Source Location shipments
  - Lists first and last tag numbers
  - Confirm number of tags received
- Future Enhancements
  - View inventory balances



# MLI Process

- Verified using online insurance verification system (OIVS)
- Real time insurance verification with insurers using internet
- Verified during licensing, traffic stops, accidents and monthly by the department
- If insurance cannot be verified electronically, registrant must provide evidence of insurance (insurance card, smartphone, etc.)
- If insurance cannot be verified, insurance questionnaire is sent to registrant
- If registrant cannot be verified, registration is suspended
- If registrant failed to maintain insurance on the vehicle, a reinstatement fee is collected
  - First offense \$200
  - Subsequent offenses \$400 & 4 month suspension
- Registration is revoked if vehicle is stored/inoperable



# MLI Process

- Reinstatement fees:
- Licensing officials retain 10%
  - 50% to county general fund
  - 50% Special registration/titling technology fund
- Peace officers annuity fund 15%
- Remainder to fund MLI program and state general fund



# MLI Updates

- MLI Inquiry Process Shortened
  - Registrant only receives Questionnaire Postcard
  - Replaced the NOS Postcard with a NOS letter
  - Decreased the timeframe by 30 days
- New Status Code: (DP) Deferred Payment (Memo 2017-014)
- Renamed to: (DS) Deferred Suspension (Memo 2017-023)
- Suspension file updated to include Deferred Suspension Records (Memo 2017-023)



# MLI Updates

<u>Fiscal Year</u>	<u>Reinstatement Fees</u>	<u>Uninsured Motorist Rate</u>
2017	\$7.6 million	18.4%
2016	\$3.4 million	22% (prior to OIVS)



# MLI Updates

## Alabama MLI Statistics 2017 OIVS and MLI Stats

OIVS Summary	
First Request OIVS Totals	59,712,161
Second Request OIVS Totals	2,799,286
Other OIVS Request Totals	223,578
<b>Total OIVS Requests</b>	<b>62,735,025</b>

Correspondence Sent		
Questionnaires Via Mail	451,342	56.2%
Questionnaires Via E-Mail	46,095	5.7%
NOS Via Mail	304,163	37.9%
NOS Via E-Mail	1,224	0.2%
<b>Total Correspondence Sent</b>	<b>802,824</b>	<b>100%</b>

Responses Received		
Questionnaires-MLI System-clerk entry (mail, fax, or walk in)	87,707	38.7%
Questionnaires - Registrant Response System	57,003	25.1%
NOS-MLI System-clerk entry (mail, fax, or walk in)	51,104	22.5%
NOS-Registrant Response System	30,860	13.6%
<b>Total Responses</b>	<b>226,674</b>	<b>100%</b>

MLI Summary		
R1 (\$200 fee paid)- 1st Violation	48,867	7.7%
R2 (\$400 fee paid)- 2nd Violation	2,287	0.4%
R3 (No fee paid) -Valid Insurance	58,005	9.1%
CL-Closed Record Prior to Suspension	43,169	6.8%
VR-Revoked Registration	129,968	20.4%
1st Suspension (S1)	296,230	46.5%
2nd Suspension (S2)	58,824	9.2%
<b>Total Responses</b>	<b>637,350</b>	<b>100%</b>



# MLI Updates

## New MLI User Interface

**Registrant**

Name:  Address:

DL#:

[Address change](#)
[Address change History](#)
[OIVS log](#)

**Vehicle**

Tag:  VIN:  PIN:

Make:  Model:  Year:

**Overview**

[Citation History](#)

**Registration Status: VR**

Last Tag Issue Date: 9/29/2016

Source: Reverification

Record Stage: Record Revoked

Uploaded: 6/28/2017 6:11:04 AM

Last Modified: 9/25/2017 9:44 AM

Insurance Verification Date:  
**12/28/2016 12:00 AM**

[Create Registrant Letter](#)
[Create NOS Document](#)

[Create Questionnaire Document](#)

[Update Status Code](#)
[Change Suspension Date](#)

[Record Provisional's](#)

**History** [Add Note](#)

Date	Activity	User	Status	Documents	Notes
9/25/2017 9:44 AM	Record is Revoked		VR - void - registration revoked		

# International Registration Plan (IRP) Updates

- Renewal Month for **New Accounts- April**
  - Memo 2017-18
  - Memo 2014-19 - Clarifies how to determine proper renewal month





# Federal Heavy Vehicle Use Tax (FHVUT) Form 2290

- Title 26, U.S. Code Sect. 4481 and Section 32-8-58
- Requires 2290 filed prior to issuing registration
  - Highway motor vehicles with declared GVW (combined) 55,000 lb. or more
  - Official must verify payment of FHVUT for current year (July 1, 2017 June 30, 2018)
  - Vehicles registered in July, August, or September can provide FHVUT payment proof for preceding tax period
  - Proof not required for vehicles registered within 60 days of purchase date
- Memo 2015-029 (Federal Heavy Vehicle Use Tax) – IRS documentation to provide to taxpayers exempt from providing 2290



# Federal Heavy Vehicle Use Tax (FHVUT) Form 2290 (continued)

- 810-5-1-.233 Proof of Payment of Federal Heavy Vehicle Use Tax
- Registration receipt must be annotated with “Y” in block “FHVUT” to indicate proof documentation was received when required (declared GVW 55,000 or more)
- Outlines Internal Revenue Service (IRS) requirements for acceptable proof of payment documents
- Vehicles registered in July, August, or September can provide FHVUT payment proof for preceding tax period
- FHVUT must be paid in name of owner and/or registrant (non transferable)
- Memo 2015-029 – Guidance for DBA names
- No FHVUT required on non highway vehicles (mobile crane)
- Official retains FHVUT proof documentation for one (1) year for audit purposes
- Each official included at least every 4 years – could be more often if issues found



# Print on Demand Updates



Sherry Helms



## Print on Demand Updates

- Print on Demand (POD) Registration Receipts/Decals
  - Memo 2017-015 – POD Updates (9/20/17)
  - Tested material with officials' programs
  - Can implement as early as December 2017 or as late as December 2018
  - Roll decals no longer available as of January 2019 (2020 year decals will all be POD)
  - Attachment details receipt print job and printer suggestions
  - Contact Sherry Helms or Jonathan Lawrence



ALABAMA DEPARTMENT OF REVENUE MOTOR VEHICLE REGISTRATION TAG AND TAX RECEIPT												ALABAMA LAW REQUIRES ORIGINAL OR PHOTOCOPY OF RECEIPT TO BE IN VEHICLE.												MVR 40-12-253B (7/2016)	
DATE ACQUIRED/REGISTERED BY: 11/01/18				ACQUIRED FROM: NEW USED				SUSAL COUNTY TUSCALOOSA				COUNTY CODE: 63		CITY CODE:		TAG YEAR: 2017		MOTOR TAG		EXEMPTION APPROVAL		LAST YEAR LOCAL NO. 11111		CURRENT YEAR TAG NO. 11111	
AD VALOREM TAX: 0.00				SALES TAX: 0.00				PRICE: 0.00				TAX TYPE: CP		CURRENT TAG EXPIRES: OCT 31 2018		RENEW TAG TAG IN: OCT 2018		TAG TYPE: CP		CURRENT YEAR TAG NO. UAMS		CURRENT YEAR TAG NO. UAMS			
VEHICLE IDENTIFICATION NO. 1J8GS48K55C584827				MODEL: GRAND CHE				SCHOOL: 0.00		GROSS WT NOT OVER: 0		CURRENT TAG EXPIRES: OCT 31 2018		RENEW TAG TAG IN: OCT 2018		TOTAL SALES TAX: 0.00		TOTAL AD VALOREM TAX: 0.00		TOTAL TAG & TAX: 0.00		TOTAL TAG & TAX: 0.00			
APPL. OR TITLE: 123456		PLATE: JKLP		YEAR: 2013		BODY: 02		COLOR: 0.00		STATE S/S/K: 0.00		COUNTY S/S/K: 0.00		CITY S/S/K: 0.00		NO OTHER ASSE: 0.00		TOTAL SALES TAX: 0.00		TOTAL AD VALOREM TAX: 0.00		TOTAL TAG & TAX: 0.00			
AD VALOREM VALUE: 0.00		SALES TAX: 0.00		COUNTY CODE: 0.00		CITY CODE: 0.00		SCHOOL: 0.00		AD VALOREM PENALTY: 0.00		AD VALOREM EXEMPTION: 0.00		TOTAL TAG: 0.00		MOTOR TAG: 0.00		TOTAL TAG & TAX: 0.00		TOTAL TAG & TAX: 0.00					
CLASS CODE: IV		TRAILER FEE: 0.00		SALES FEE: 0.00		AD VALOREM FEE: 0.00		LICENSING FEE: 0.00		REG FEE: 0.00		PENALTY: 0.00		DEFERRED: 0.00		TOTAL TAG: 0.00		MOTOR TAG: 0.00		TOTAL TAG & TAX: 0.00					

TEST REGISTRANT 1  
131 TEST STREET  
TUSCALOOSA AL 354050000

DATE OF ISSUE: \_\_\_\_\_ TAG ISSUED: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Control #: 800000K

DECAL VOID IF ALTERED

**Decal Instructions**  
Peel the decal attached from the backing and place on a clean dry surface in the UPPER RIGHT corner of your license plate. It is not necessary to remove the old decals.  
The new decal must be clearly visible on the plate within the area indicated.



ALABAMA LAW REQUIRES THAT CURRENT PROOF OF LIABILITY INSURANCE COVERAGE AND A CURRENT AND VALID REGISTRATION RECEIPT BE CARRIED WITHIN THE VEHICLE.

ALABAMA LAW PROVIDES A MAXIMUM PERIOD OF 12 MONTHS TO OBTAIN AD VALOREM TAX CREDIT AFTER THE DATE A MOTOR VEHICLE IS SOLD, TRADED, TOTALLY DESTROYED, PERMANENTLY REMOVED FROM ALABAMA, STOLEN WITHOUT RECOVERY, OR OTHER TRANSFER.

YOUR POSSESSION OF THIS DOCUMENT DECLARES THAT YOU HAVE KNOWLEDGE OF FEDERAL MOTOR CARRIER SAFETY REGULATIONS AND FEDERAL HAZARDOUS MATERIALS REGULATIONS AS ADOPTED BY THE STATE OF ALABAMA. THIS NOTICE APPLIES TO ANY COMMERCIAL VEHICLE WITH GROSS WEIGHT RATING (GVWR) FROM THE MANUFACTURER EXCEEDING 10,000 POUNDS OR USED TO HAUL HAZARDOUS MATERIALS.

AFFIDAVIT OF DISABILITY - UNITED STATES VETERAN  
I, the undersigned, certify that I am currently disabled by the U.S. Department of Veterans Affairs as \_\_\_% disabled and I have previously provided the county's former plate (county) official proof from the U.S. Department of Veterans Affairs that I am a disabled veteran and entitled to the registration fee exemption as provided in the Code of Alabama 1975.

AFFIDAVIT OF NON-USE OF A MOTOR VEHICLE  
I, the undersigned, am the lawful and true owner of the vehicle described on this document. I hereby certify, under the penalties of perjury, that this vehicle has not been used or operated on any public street, road or highway within the State of Alabama during the registration period below:

From \_\_\_\_\_ through \_\_\_\_\_  
I understand that Alabama law provides for an annual registration fee (license tax), collected on a staggered monthly basis for use or operation of the vehicle on public roads or highways of this State and that the "Affidavit of Non-Use" could provide an exemption from the registration fee (license tax) and/or penalty, if applicable, during the period cited above.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Control #: 800000K



# Print on Demand Updates

- Memo to Law Enforcement
  - Inform of new POD process implementation and timeline
  - Accept either new POD validation decal (black print) or previous, pre-printed validation decals (white print)
  - MVD will begin updating plate designs for one decal pocket after full POD implementation



# Print on Demand Updates

- Ordering POD Material
  - Initial order sent by MVD once official is ready
    - Print quality to standard
    - Paper drawer needs
    - 3 just for registration receipts
    - red POD material (2018)
    - green POD material (2019)
    - plain paper (all transactions not requiring POD decal - VINTAGE)
  - Respond to MVD email to indicate ready
  - Official order additional through AIMS
  - Receive ALL invoices (orders) through AIMS
  - Invoices reflect control numbers to assign to registration receipts in system



## Print on Demand Updates

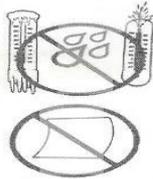
- Storing POD Material
  - Treat POD material as current roll (year) decals
  - Climate controlled area
  - First in First out – boxes dated from vendor
  - Goal - keep 3 month supply



# Print on Demand Updates

**RR DONNELLEY**

## RR DONNELLEY LASER LABELS USER'S REFERENCE GUIDE

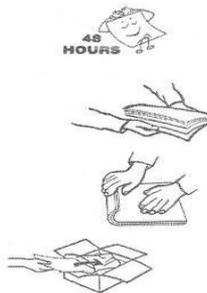


### TEMPERATURE AND ATMOSPHERE

**DONNELLEY LASER LABELS** were designed specifically for use in sheet-fed laser printers. Special care must be taken in the packaging, storage, and handling of this product to insure it will perform as expected. With this in mind, we have provided the following reference guide for your benefit.

**MOISTURE & CURL:** For proper feeding and imaging in cut sheet laser printers, label stock must be flat. Laser Labels employ the use of paper. Paper absorbs or gives off moisture with changes in the relative humidity of the atmosphere. Sudden changes in temperature and/or humidity can cause the paper fibers in the label stock to shrink or swell, causing it to curl, and jam in the printer.

### HANDLING RECOMMENDATIONS:



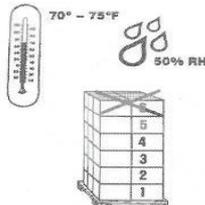
1. It is very important that Laser Labels be stored in the printer's operating environment for at least 48 hours prior to use. This will minimize the potential for curl.

2. Open only enough material to be used for the job on hand. Fan the label sheets lightly, on all four sides, prior to loading into the printer. Close opened packages to prevent moisture loss or gain.

3. If a curl toward the label side is evident, bend the sheets toward the backing to flatten the sheets before loading. Discard the top and bottom sheets, which may have a static charge.

4. Load labels according to the instructions in your laser printer operator manual and process as you would normal for printing.

5. Upon completion of printing, return unused labels to the protective plastic wrap and reseal the package.



### STORAGE INSTRUCTIONS:

1. Never store Laser Labels in extremely hot or cold conditions. This will significantly shorten the shelf life of your labels and perhaps even render them un-useable. We recommend Laser Labels be stored at 70 to 75 degrees Fahrenheit and 50% (+ or - 5%) Relative Humidity to insure a 1 year shelf life.

2. We recommend you do not store your labels more than 4 to 5 cartons high (or no more than 45" in height). Excessive pressure from over-stacked cartons may cause the adhesive to ooze out from the edges of labels contained in the lower placed cartons.

**REMEMBER – 1 YEAR SHELF LIFE**

DATE OF  
MANUFACTURE

**OCTOBER 2017**

## Print on Demand Updates

- Printing POD Material
  - Original Manufacturer Ink
  - Paper Setting = Label/ Vinyl Label
  - Vendor defaults print job to proper paper tray



# Print on Demand Updates

- Registration Reporting
  - Include assigned control number in decal field
  - number setup as current roll decal numbers
  - 8 characters
    - 2 digit county code
    - 6 digit sequential number



# Print on Demand Updates

- POD Implementation

- Licensing Officials

- | <u>System Vendor</u> | <u>Online</u> | <u>Planned</u> |
|----------------------|---------------|----------------|
|----------------------|---------------|----------------|

- » Syscon

1	2
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- » Ingenuity

4	
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- » Harris

	2
--	---

- » S & W

	1
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- » Nitorco

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# Print on Demand Updates

- Printers used with material successfully
  - **Lexmark** T642, T640, T654, T630, MS 811, M5155, 810, 710, T650, 312, T652, 315, 644, T5652
  - **HP** 4250
  - **Dell** B2360, 5460
  - **Ricoh**
  - **Aficio**
- Vendor Specified Printers
  - » Lexmark 710
  - » Dell 3460
  - » Samsung 2151 and 3712
  - » Kyocera FS 4200 – Samples not testing as expected. Asking vendor



# Print on Demand Updates

- Printers Issues?
  - Original Manufacturer Ink
  - Paper setting – label/ vinyl label
- POD material vendor retesting some we found issue with
  - Kyocera 4200 vendor recommended – issues found
- Further Testing Printer
  - Task printer vendor for assistance
  - Heat settings
  - Other media type selections
- Replacing printers in future? Keep same items in mind.
- MVD will assist as needed.



# Print on Demand Updates

- Report needed for Examiners
  - Memo 2016-23 – Vehicle Document Retention (12/13/16)
  - Official system to generate and print a sequential control number on POD material as assigned by ADOR when material shipped (on invoice)
  - System produces report of registration records which includes the assigned control number
  - Beginning/ ending control number
  - Specific time period
  - Sortable (by clerk, date, etc.)