

ACH Credit Method

TXP Banking Convention Addenda Record Format

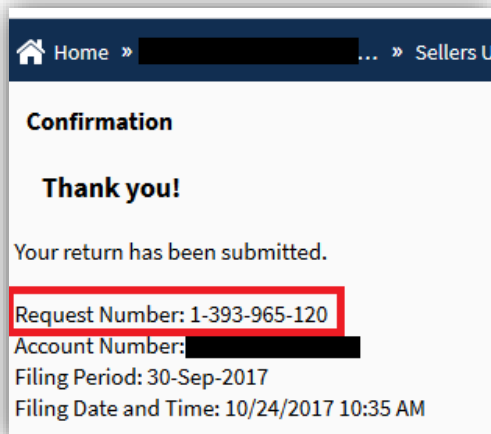
FIELD NAME (Data Elements & Separators)	FIELD SIZE	POSITION		CONTENTS
		Start	End	
Record Type Code	01	01	01	7
Addenda Type Code	02	02	03	05
Segment Identifier	03	04	06	TXP
Separator	01	07	07	*
Taxpayer ID:				
Tax Code	02	08	09	Tax Code
Taxpayer Account Number	10	10	19	Taxpayer Account Number
Separator	01	20	20	*
Tax Code	05	21	25	TXP Code
Separator	01	26	26	*
Tax Period End Date	06	27	32	YYMMDD (numeric)
Separator	01	33	33	*
Amount Type	01	34	34	T for Tax, Z for Zero
Separator	01	35	35	*
Amount	10	36	45	\$\$\$\$\$\$\$c¢
Separator	01	46	46	*
Filler	18	47	64	Spaces
Separator	01	65	65	*
Confirmation Number	11	66	76	See Explanation Below
Terminator	01	77	77	\
Filler	06	78	83	Spaces
Special Addenda Sequence Number	04	84	87	Refer to ACH Rules (numeric)
Entry Detail Sequence Number	07	88	94	Refer to ACH Rules (numeric)

FREE FORM AREA

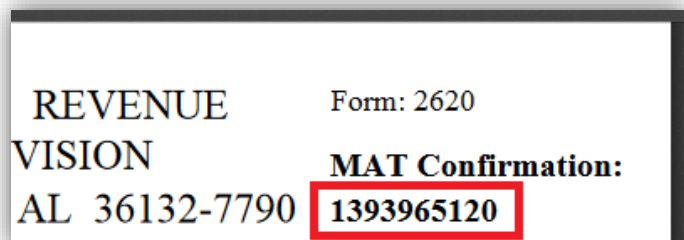
Confirmation Number

The Confirmation number is the “Request Number” provided to the taxpayer when the online return is submitted, which will appear:

1) On the filing Confirmation page:



2) In the upper right corner of the printed return:



ONE SPOT / Local Taxes

Payment for state-administered city and county taxes must be made directly to the Alabama Department of Revenue's bank, and payment for non-state administered (NSA) city and county taxes must be made directly to the self-administered jurisdiction's bank or their tax administrator's bank.

On the Local Tax return confirmation page, you can print a Payment Summary and an ACH Addenda Record Information file for your use in processing your ACH Credit Method payments.

ATTENTION ACH CREDIT FILERS

Only your return has been submitted.

Click the ACH Credit Addenda button below to view record information for your ACH Credit method payment(s).

You are still responsible for scheduling payments for the posted Amounts Due correctly to the appropriate Counties / Municipalities or their tax administrator. Payments made incorrectly may result in penalty and interest charges for late or nonpayment, and may be denied the ability to file and pay via ACH Credit Method on future ONE SPOT returns for the affected locality.

ACH Credit method payers must contact the [Non-State Administered local government](#) for their banking information.

OK

Print Confirmation

Print Return

ACH Credit Addenda

TXP Banking Convention Addenda Record Format for NSA Payments

FIELD NAME (Data Elements & Separators)	FIELD SIZE	POSITION		CONTENTS
		Start	End	
Record Type Code	01	01	01	7
Addenda Type Code	02	02	03	05
Segment Identifier	03	04	06	TXP
Separator	01	07	07	*
Taxpayer ID:				
Tax Code	02	08	09	Tax Code SC
Taxpayer Account Number	10	10	19	Taxpayer Account Number City/County Tax Acct # <i>(Use leading zeros if necessary)</i>
Separator	01	20	20	*
Tax Code	05	21	25	TXP Code 04801
Separator	01	26	26	*
Tax Period End Date	06	27	32	YYMMDD (numeric)
Separator	01	33	33	*
Amount Type	01	34	34	T for Tax, Z for Zero
Separator	01	35	35	*
Amount	10	36	45	\$\$\$\$\$\$cc \$500.00 = 000050000
Separator	01	46	46	*
Filler	18	47	64	Spaces
Separator	01	65	65	*
Confirmation Number	11	66	76	See Explanation Below Return Confirmation provided at time of filing.
Terminator	01	77	77	\
Filler	06	78	83	Spaces
Special Addenda Sequence Number	04	84	87	Refer to ACH Rules (numeric)
Entry Detail Sequence Number	07	88	94	Refer to ACH Rules (numeric)

NOTES:

- If a NSA city/county does not accept ACH Credit, their city/county name is not available to be selected on the Local Tax return table.
- All NSA cities/counties are available to be selected on the Local Tax return table for ACH Debit Method payment. ACH Debit taxpayer's return data is subtotaled between state-administered and non-state administered, and two payments are debited from their bank account. The ONE SPOT system will split and disburse those payments to the correct payees.
- ACH Credit payments made to the wrong payee may result in "Failure to Timely Pay" penalties and interest.
- To avoid losing your ACH Credit Method payment status, make payment to the correct payee and enter complete and accurate information in the TXP Banking Convention addenda record.
- If you wish to switch from ACH Credit Method to ACH Debit Method, please call our EFT unit at 1-877-256-2447.