

**ONE SPOT Conference Call**  
**Tuesday, February 11, 2020, 10:30 am**  
**Next Meeting: March 10, 2020**  
**Summary of Topics Discussed**

**NSA Email Notice of Payments and Returns**

In regard to the NSA Email Notice of Payments and Returns, we have withdrawn our request to have those notices available through the online report site. In the event that you do not receive the email notification and you use that as part of your daily balancing process, please email [onespot@revenue.alabama.gov](mailto:onespot@revenue.alabama.gov) to let us know that you did not receive the email and it will be researched and resent. Over the past few years, it has been a very rare occurrence that we have had such requests.

**New Feature for Online Local Tax Reports Site – Locality Contact Information Update**

Beginning as soon as November 7, your locality's users for the ADOR's Online Local Tax Reports and Direct Deposit Notifications Site may be required to review and update contact information for the locality during their access to the site. This contact information verification and update will be a quarterly event to help ensure that ADOR has the most current contact information on file for the locality. Once the required update to contact information has been completed, users will be able to proceed into the report site.

**ONE SPOT Files and Holidays**

Monday, February 17<sup>th</sup>, 2020, was a State and Federal holiday; therefore, no files were available for download on the 18<sup>th</sup>.

**Next Conference Call** - Next meeting will be Tuesday, March 10, at 10:30 a.m.