

ONE SPOT Conference Call
Tuesday, December 8, 2020, 10:30 am
Next Meeting: January 12, 2021
Summary of Topics Discussed

Severe Weather Preparedness Sales Tax Holiday

The Severe Weather Preparedness Tax Holiday begins at 12:01 a.m. on Friday, February 26, 2021, and ends at twelve midnight on Sunday, February 28, 2021. Participating localities are listed at <https://revenue.alabama.gov/sales-use/sales-tax-holidays/alabama-severe-weatherpreparedness-sales-tax-holiday/>. Those localities choosing to participate in the holiday should submit a certified copy of their resolution or ordinance to the Alabama Department of Revenue before January 26, 2020. Please also notify ADOR if you will not be participating.

Annual License Renewal

The Department will work with taxpayers regarding the requirement to renew the State of Alabama Tax License annually. The following tax types require annual renewal: sales, rental, sellers use, lodgings, utility gross receipts, and simplified sellers use tax. Should you receive a call regarding the Annual License Renewal process, please refer those taxpayers to the Alabama Department of Revenue at 334-242-1490.

ONE SPOT Files & Holidays

Friday, December 25, 2020 is a State and Federal holiday. The Governor has also designated Thursday, December 24th, 2020, as a State holiday this year. The last export from ADOR will be on December 23rd and those files will be available for download on the 24th. There will be no files available for download on the 25th. Since no export will occur on December 24th and 25th, there will not be a return (NSA) file on December 28th, however there will be payment and debit files.

Monday, January 1, 2021 is a State and Federal holiday. There will be no files available for download on the 1st. All files will be available for download on the 4th.

Next Conference Call - Next meeting will be Tuesday, January 12th, at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, November 10, 2020, 10:30 am
Next Meeting: December 8, 2020
Summary of Topics Discussed

Severe Weather Preparedness Sales Tax Holiday

The Severe Weather Preparedness Tax Holiday begins at 12:01 a.m. on Friday, February 26, 2021, and ends at twelve midnight on Sunday, February 28, 2021. Participating localities are listed at <https://revenue.alabama.gov/sales-use/sales-tax-holidays/alabama-severe-weatherpreparedness-sales-tax-holiday/> . Those localities choosing to participate in the holiday should submit a certified copy of their resolution or ordinance to the Alabama Department of Revenue before January 26, 2020. Please also notify ADOR if you will not be participating.

Annual License Renewal

The Department will work with taxpayers regarding the requirement to renew the State of Alabama Tax License annually. The following tax types require annual renewal: sales, rental, sellers use, lodgings, utility gross receipts, and simplified sellers use tax. Should you receive a call regarding the Annual License Renewal process, please refer those taxpayers to the Alabama Department of Revenue at 334-242-1490.

ONE SPOT Files & Holidays

Wednesday, November 11, is a State and Federal holiday. There will be no return (NSA) file available for download on Thursday, November 12th, because there will be no file export from ADOR on the evening of the 11th.

Thursday, November 26, 2020 is a State and Federal holiday. The Governor has also designated Friday, November 27, 2020, as a State holiday this year. The last export from ADOR will be on November 25th and those files will be available on November 27th for your download. Since no export will occur on November 26th and 27th, there will not be a return (NSA) file on November 30th, however there will be payment and debit files

Next Conference Call - Next meeting will be Tuesday, December 8th, at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, October 13, 2020, 10:30 am
Next Meeting: November 10, 2020
Summary of Topics Discussed

Interest Rate – 4th Quarter 2020

The Internal Revenue Service announced on September 3, 2020, that underpayment interest rates will remain the same for the calendar quarter beginning October 1, 2020: 3%

<https://revenue.alabama.gov/assessments/quarterly-interest-rates/>

Severe Weather Preparedness Sales Tax Holiday

The Severe Weather Preparedness Tax Holiday begins at 12:01 a.m. on Friday, February 26, 2021, and ends at twelve midnight on Sunday, February 28, 2021. Participating localities are listed at <https://revenue.alabama.gov/sales-use/sales-tax-holidays/alabama-severe-weatherpreparedness-sales-tax-holiday/> . Those localities choosing to participate in the holiday should submit a certified copy of their resolution or ordinance to the Alabama Department of Revenue before January 26, 2020. Please also notify ADOR if you will not be participating.

Next Conference Call - Next meeting will be Tuesday, November 10th , at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, September 8, 2020, 10:30 am
Next Meeting: October 13, 2020
Summary of Topics Discussed

Transition of Some Reports to New Online Reports Site

The transition of some of the online reports to the new online report site was effective 7/1/20; however, ONE SPOT is not one of those to be included at this time. A detailed synopsis of the changes was provided.

What's New?

Sales & Use Tax Reports

- The "Current Month's Remittances" report may now be pulled based on individual period or a range of periods, instead of individually.

ONE SPOT – Search Filing Status

- You will now be able to determine the status of a return by searching for a Confirmation Number provided by a taxpayer. The lookup result will display if the taxpayer's return has been successfully processed (for your locality only), stored or has been cancelled.
- Searching by Local Account Number will only return successfully processed returns for your locality.

Municipal Business License Reporting

- All errors will now display when uploading the document instead of displaying each individual error.
- Excel files may now be imported.

Local Government Outreach Seminars

ADOR is planning its local government outreach seminars. They will be held virtually during the month of October. More information about dates and times will be made available by email soon.

ONE SPOT Files & Holidays

Monday, October 12, is a State and Federal holiday. There will be no return (NSA) file available for download on Tuesday, October 13, because there will be no file export from ADOR on the evening of the 12th.

Next Conference Call - Next meeting will be Tuesday, October 13th, at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, August 11, 2020, 10:30 am
Next Meeting: September 8, 2020
Summary of Topics Discussed

Transition of Some Reports to New Online Reports Site

The transition of some of the online reports to the new online report site was effective 7/1/20; however, ONE SPOT is not one of those to be included at this time. A detailed synopsis of the changes was provided.

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- Searching by Local Account Number will only return successfully processed returns for your locality.

Municipal Business License Reporting

- All errors will now display when uploading the document instead of displaying each individual error.
- Excel files may now be imported.

Transition of Some Reports to New Online Reports Site – Users with Multiple Locality Codes

With the transition to the new site, it was noted that users who have multiple locality codes are having to download each code individually. Previously, all locality codes for a locality could be downloaded together. This has now been updated and users are now able to download all locality codes for a locality at the same time.

Transition of Some Reports to New Online Reports Site – File Name

For those localities who have a single locality code for local sales/use tax, but also have access to a Single Point code, the file name for their ONE SPOT (OS) records will display with a "0000" as the locality code if they leave their locality selection as "All my localities (ALL)". To display the locality code in the file name, the user must first select their four-digit locality code before

going to the OS page. The data inside the file will be the same (except for the trailer record) whether the locality code is selected before going to the OS page or the code is not selected prior to going to the OS page. However, please note that if your locality's import routines require the code in the filename, it will be necessary to take the extra step to select the locality code before downloading the file.

ONE SPOT Files & Holidays

Monday, September 7, is a State and Federal holiday. There will be no return (NSA) file available for download on Tuesday, September 8, because there will be no file export from ADOR on the evening of the 7th.

Next Conference Call - Next meeting will be Tuesday, September 8th, at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, July 14, 2020, 10:30 am
Next Meeting: August 11, 2020
Summary of Topics Discussed

Updates to the ONE SPOT Return Format in MAT

Updates to the ONE SPOT return layout in My Alabama Taxes (MAT) have now gone live. These changes are to MAT (the taxpayer side) only and will not change the export layout on the locality side. These updates should also resolve the rare occurrences where there has been a local tax return processing issue due to multiple users accessing the same local return through the same logon simultaneously.

Updates include:

- Instructions have been moved to the first page of the return
- The “Click here to edit ONE SPOT return table” link has been removed; click the “Next” button to reach the return table
- Line items now appear as rows instead of columns
- The return table displays 15 entries at a time instead of 4
- The “County Expectancies” button has been changed to a link that says “Add additional localities”

Updates to the ONE SPOT Return – MAT Demo

The MAT demo that is currently available has also been updated along with the live site update.

The demonstrations are at the bottom of the webpage that contains the OS Conference call notes (<https://revenue.alabama.gov/sales-use/one-spot-information-for-municipal-city-governments/>); which can be found on the Department’s website by doing the following:

Click “SERVICES”

Under “Sales & Use Tax”

Click “Information for Local Governments”

Click “ONE SPOT Information”

Scroll to the bottom of the page to find the Demonstration links

Sales Tax Holiday – Back to School

The “Back to School” Sales Tax Holiday begins at 12:01 AM on Friday, **July 17 and ends midnight on Sunday, July 19, 2020.**

Transition of Some Reports to New Online Reports Site

The transition of some of the online reports to the new online report site was effective 7/1/20; however, ONE SPOT is not one of those to be included at this time. A synopsis of the changes has been provided.

What's New?

Sales & Use Tax Reports

- The "Current Month's Remittances" report may now be pulled based on individual period or a range of periods, instead of individually.

ONE SPOT – Search Filing Status

- You will now be able to determine the status of a return by searching for a Confirmation Number provided by a taxpayer. The lookup result will display if the taxpayer's return has been successfully processed (for your locality only), stored or has been cancelled.
- Searching by Local Account Number will only return successfully processed returns for your locality.

Municipal Business License Reporting

- All errors will now display when uploading the document instead of displaying each individual error.
- Excel files may now be imported.

Transition of Some Reports to New Online Reports Site – Users with Multiple Locality Codes

With the transition to the new site, it was noted that users who have multiple locality codes are having to download each code individually. Previously, all locality codes for a locality could be downloaded together. We are working to get a fix in place for this so that it functions as it did before the transition.

Next Conference Call - Next meeting will be Tuesday, August 11th, at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, June 9, 2020, 10:30 am
Next Meeting: July 14, 2020
Summary of Topics Discussed

Updates to the ONE SPOT Return Format in MAT

Updates to the ONE SPOT return layout in My Alabama Taxes (MAT) have now gone live. These changes are to MAT (the taxpayer side) only and will not change the export layout on the locality side. These updates should also resolve the rare occurrences where there has been a local tax return processing issue due to multiple users accessing the same local return through the same logon simultaneously.

Updates include:

- Instructions have been moved to the first page of the return
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Updates to the ONE SPOT Return – MAT Demo

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The demonstrations are at the bottom of the webpage that contains the OS Conference call notes (<https://revenue.alabama.gov/sales-use/one-spot-information-for-municipal-city-governments/>); which can be found on the Department’s website by doing the following:

Click “SERVICES”

Under “Sales & Use Tax”

Click “Information for Local Governments”

Click “ONE SPOT Information”

Scroll to the bottom of the page to find the Demonstration links

Sales Tax Holiday – Back to School

The “Back to School” Sales Tax Holiday begins at 12:01 AM on Friday, July 17 and ends midnight on Sunday, July 19, 2020. Emails have been sent for those who have not provided us their participation status for this year. The deadline to notify ADOR of participation is June 17, 2020.

ONE SPOT Call Summaries

Each month's ONE SPOT conference call summaries are available on the ADOR website at: <https://revenue.alabama.gov/sales-use/one-spot-information-for-municipal-city-governments/>

The most currently posted summary will be listed at the top of the 2020 Combined Summary.

Interest Rate – 3rd Quarter 2020

The Internal Revenue Service announced on June 4, 2020, that underpayment interest rates will decrease for the calendar quarter beginning **July 1, 2020: 3%**

<https://revenue.alabama.gov/assessments/quarterly-interest-rates/>

Transition of Some Reports to New Online Reports Site

The transition of some of the online reports to the new online report site will be effective 7/1/20; however, ONE SPOT is not one of those to be included at this time. A synopsis of the changes will be provided prior to the change.

ONE SPOT Files & Holidays

Friday, July 3, is a State and Federal holiday. There will be no return (NSA) file available for download on Monday, July 6th, because there will be no file export from ADOR on the evening of the 3rd.

Next Conference Call - Next meeting will be Tuesday, July 14th, at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, May 12, 2020, 10:30 am
Next Meeting: June 9, 2020
Summary of Topics Discussed

Updates to the ONE SPOT Return Format in MAT

Updates to the ONE SPOT return layout in My Alabama Taxes (MAT) are planned to go live in June. These changes are to MAT (the taxpayer side) only and will not change the export layout on the locality side. These updates should also resolve the rare occurrences where there has been a local tax return processing issue due to multiple users accessing the same local return through the same logon simultaneously.

Updates include:

- Instructions have been moved to the first page of the return
- The “Click here to edit ONE SPOT return table” link has been removed; click the “Next” button to reach the return table
- Line items now appear as rows instead of columns
- The return table displays 15 entries at a time instead of 4
- The “County Expectancies” button has been changed to a link that says “Add additional localities”

A banner informing taxpayers of the upcoming change has been posted in MAT and will be followed up by a message sent via MAT later this month.

Updates to the ONE SPOT Return – MAT Demo

The MAT demo that is currently available will update when the live site updates. The actual return filing portion of the demo uses the same “doc” as the live site.

The demonstrations are at the bottom of the webpage that contains the OS Conference call notes (<https://revenue.alabama.gov/sales-use/one-spot-information-for-municipal-city-governments/>); which can be found on the Department’s website by doing the following:

Click “SERVICES”

Under “Sales & Use Tax”

Click “Information for Local Governments”

Click “ONE SPOT Information”

Scroll to the bottom of the page to find the Demonstration links

Sales Tax Holiday – Back to School

The “Back to School” Sales Tax Holiday begins at 12:01 AM on Friday, July 17 and ends midnight on Sunday, July 19, 2020. Emails have been sent for those who have not provided us their participation status for this year. The deadline to notify ADOR of participation is June 17, 2020.

ONE SPOT Call Summaries

Each month’s ONE SPOT conference call summaries are available on the ADOR website at: <https://revenue.alabama.gov/sales-use/one-spot-information-for-municipal-city-governments/>

The most currently posted summary will be listed at the top of the 2020 Combined Summary.

ONE SPOT Files & Holidays

Monday, May 25, is a State and Federal holiday. There will be no return (NSA) file available for download on Tuesday, May 26, because there will be no file export from ADOR on the evening of the 25th.

Monday, June 1st, is a State holiday. There will be no return (NSA) file available for download on Tuesday, June 2, because there will be no file export from ADOR on the evening of the 1st.

Next Conference Call - Next meeting will be Tuesday, June 9th, at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, April 14, 2020, 10:30 am
Next Meeting: May 12, 2020
Summary of Topics Discussed

Interest Rate – 2nd Quarter 2020

The Internal Revenue Service announced on February 28, 2020, that underpayment interest rates will remain the same for the calendar quarter beginning April 1, 2020: 5%.

ONE SPOT Conference Call Summaries

Rather than individual postings for each call, the Combined Summary for the current year will now be updated monthly. The most recent call's summary will be listed at the top of the 2020 Combined Summary. The call summaries are located at <https://revenue.alabama.gov/sales-use/one-spot-information-for-municipal-city-governments/>.

Information Regarding Taxpayer Relief – COVID-19

The Department of Revenue is waiving some state sales tax late payment penalties both for small retail businesses, whose monthly retail sales during the previous calendar year averaged \$62,500 or less, and taxpayers currently registered with the Department as engaging in NAICS Sector 72 business activities, which includes restaurants. The Department is also waiving some state late payment penalties for lodgings taxes.

The relief applies only to state sales taxes and state lodgings taxes. There will be no changes to the MAT/ONE SPOT filing system or to the ONE SPOT files that are received by your locality. An electronic payment will continue to be required at the time of filing for those filing non-state administered localities through the ONE SPOT system.

Updates to the ONE SPOT Return Format in MAT

Updates to the ONE SPOT return layout in My Alabama Taxes (MAT) are planned to go live in June. These changes are to MAT (the taxpayer side) only and will not change the export layout on the locality side. These updates should also resolve the rare occurrences where there has been a local tax return processing issue due to multiple users accessing the same local return through the same logon simultaneously.

Updates include:

- Instructions have been moved to the first page of the return
- The “Click here to edit ONE SPOT return table” link has been removed; click the “Next” button to reach the return table
- Line items now appear as rows instead of columns
- The return table displays 15 entries at a time instead of 4

- The “County Expectancies” button has been changed to a link that says “Add additional localities”

A banner informing taxpayers of the upcoming change will be posted in MAT beginning in May and will be followed up by a message sent via MAT later in May.

ONE SPOT Files and Holidays

Monday, April 27th, is a State holiday. All ONE SPOT files will be available for download on Monday; however, there will be no return (NSA) file available for download on Tuesday because there will be no file export from ADOR on the evening of the 27th.

Next Conference Call - Next meeting will be Tuesday, May 12th, at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, March 10, 2020, 10:30 am
Next Meeting: April 14, 2020
Summary of Topics Discussed

NSA Email Notice of Payments and Returns

In regard to the NSA Email Notice of Payments and Returns, we have withdrawn our request to have those notices available through the online report site. In the event that you do not receive the email notification and you use that as part of your daily balancing process, please email onespot@revenue.alabama.gov to let us know that you did not receive the email and it will be researched and resent. Over the past few years, it has been a very rare occurrence that we have had such requests.

Interest Rate – 2nd Quarter 2020

The Internal Revenue Service announced on February 28, 2020, that underpayment interest rates will remain the same for the calendar quarter beginning April 1, 2020: 5%.

ONE SPOT Conference Call Summaries

Beginning next month, you will see a change to the format for posting the monthly call summaries on the ADOR website. Rather than individual postings for each call, the Combined Summary for the current year will be updated monthly. The most recent call's summary will be listed at the top of the 2020 Combined Summary. The call summaries are located at <https://revenue.alabama.gov/sales-use/one-spot-information-for-municipal-city-governments/>.

Next Conference Call - Next meeting will be Tuesday, April 14th, at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, February 11, 2020, 10:30 am
Next Meeting: March 10, 2020
Summary of Topics Discussed

NSA Email Notice of Payments and Returns

In regard to the NSA Email Notice of Payments and Returns, we have withdrawn our request to have those notices available through the online report site. In the event that you do not receive the email notification and you use that as part of your daily balancing process, please email onespot@revenue.alabama.gov to let us know that you did not receive the email and it will be researched and resent. Over the past few years, it has been a very rare occurrence that we have had such requests.

New Feature for Online Local Tax Reports Site – Locality Contact Information Update

Beginning as soon as November 7, your locality's users for the ADOR's Online Local Tax Reports and Direct Deposit Notifications Site may be required to review and update contact information for the locality during their access to the site. This contact information verification and update will be a quarterly event to help ensure that ADOR has the most current contact information on file for the locality. Once the required update to contact information has been completed, users will be able to proceed into the report site.

ONE SPOT Files and Holidays

Monday, February 17th, 2020, was a State and Federal holiday; therefore, no files were available for download on the 18th.

Next Conference Call - Next meeting will be Tuesday, March 10, at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, January 14, 2020, 10:00 am
Next Meeting: February 11, 2020
Summary of Topics Discussed

NSA Email Notice of Payments and Returns

A change request has been submitted to update the online report site to allow users who may have failed to get an email notifying them of payments or returns to print it from the report site. The email notifications will continue for returned payments.

New Feature for Online Local Tax Reports Site – Locality Contact Information Update

Beginning as soon as November 7, your locality's users for the ADOR's Online Local Tax Reports and Direct Deposit Notifications Site may be required to review and update contact information for the locality during their access to the site. This contact information verification and update will be a quarterly event to help ensure that ADOR has the most current contact information on file for the locality. Once the required update to contact information has been completed, users will be able to proceed into the report site.

ONE SPOT Files and Holidays

Wednesday, January 1, 2020, was a State and Federal holiday; therefore, no files were available for download on the 1st.

Monday, January 20th, 2020, is also a State and Federal holiday, so no files will be available for download on that day.

Next Conference Call - Next meeting will be Tuesday, February 11th, at 10:30 a.m.