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State of Alabama Department of Revenue

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January 16, 2019

NOTICE

To All Counties/Cities Receiving Distributions for the Monthly State-Administered County Motor Fuel Excise Taxes

The purpose of this notice is to provide important information to the counties and cities receiving monthly distributions for the local state-administered county motor fuel excise taxes that will expedite the receipt of these funds.

Beginning with the local state-administered county excise tax distribution for the **month ending March 31, 2019**, it is recommended that each county/city choose the option to receive its monthly payment electronically via the State of Alabama Accounting and Resource System (STAARS).

STAARS helps to expedite the transfer of funds, reduces mailing and processing costs and improves loss prevention. Therefore, it is requested that each county or city visit the website at <https://procurement.staars.alabama.gov/webapp/PRDVSS1X1/AltSelfService> and choose the EFT payment option on your STAARS account. If you have questions concerning your STAARS account, you should contact the STAARS Helpdesk at 334-353-9000. When the EFT option is chosen, STAARS will begin processing EFT disbursements for the local state-administered county excise tax and you will no longer receive a paper check from our office.

Once you update the information on STAARS to receive funds electronically, you will need to provide this office with an email address so that the monthly reports that usually accompany your warrant may also be sent to you electronically. The email address may be sent to dana.thomas@revenue.alabama.gov or you may call the telephone number below for assistance.

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